

## **RESOLUTION NO. 221**

### **A RESOLUTION OF THE GOVERNING BOARD OF THE VALLEY REGIONAL FIRE AUTHORITY ADOPTING REVISED POLICY 6501, DISPOSITION OF TANGIBLE PROPERTY, AND AUTHORIZING ITS IMPLEMENTATION**

WHEREAS, the Valley Regional Fire Authority (the "Authority") is a municipal corporation of the State of Washington created and established pursuant to chapter 52.26 RCW; and

WHEREAS, the Authority owns tangible personal property that periodically becomes obsolete, worn, damaged, no longer needed for operations, or no longer economical or appropriate for Authority use; and

WHEREAS, the Governing Board desires a lawful, transparent, cost-effective, and efficient process for identifying, declaring, and disposing of surplus tangible personal property while protecting public resources and maintaining appropriate Board oversight; and

WHEREAS, Policy 6501, as revised authorizes the Fire Chief or designee to declare surplus property with an estimated fair market value below \$10,000, requires an annual report to the Governing Board, and reserves to the Governing Board the authority to declare surplus any single item or substantially related lot valued at \$10,000 or more; and

WHEREAS, Policy 6501, as revised also preserves applicable legal restrictions, valuation and documentation requirements, public hearing requirements, and controls for data, hazardous materials, safety equipment, accounting, and records retention;

NOW THEREFORE, THE GOVERNING BOARD OF THE VALLEY REGIONAL FIRE AUTHORITY HEREBY RESOLVES AS FOLLOWS:

**Section 1.** Adoption. Policy 6501, as revised Disposition of Tangible Property, substantially in the form presented to the Governing Board and attached as Exhibit A, is approved and adopted.

**Section 2.** Delegated Authority. The Fire Chief or designee is authorized to administer Policy 6501 and to declare and dispose of surplus tangible personal property with an estimated fair market value below \$10,000 in accordance with the policy. This authority does not extend to real property and may not be used to divide substantially related property into smaller lots to avoid Governing Board approval.

**Section 3.** Board Approval Retained. A single item, or a group of substantially related items proposed for disposition as one lot, with an estimated fair market value of \$10,000 or more must be declared surplus by Governing Board resolution. Dispositions exceeding any statutory threshold remain subject to all required public notice and hearing procedures.

**Section 4.** Annual Reporting. The Fire Chief or designee shall provide the Governing Board with an annual report generally identifying property declared surplus under delegated authority, the disposition method, and gross proceeds received.

**Section 5.** Effective Date. This resolution and Policy 6501, as revised take effect immediately upon adoption.

DATED and SIGNED this 13<sup>th</sup> day of October 2026.

VALLEY REGIONAL FIRE AUTHORITY

  
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Nancy Backus  
Governing Board Chair

ATTEST:

  
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Stefanie Harper  
Clerk of the Board

