

# Finance Committee Meeting Minutes

## Valley Regional Fire Authority



**Meeting Date:** November 12, 2025  
**Time:** 5:00 p.m.  
**Location:** 1101 D St NE, Auburn, WA 98002

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**I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:**

Chair Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Osborn, Member Backus & Member Garberding.

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Steve Zehnder, CFO Mark Horaski, and Clerk of the Committee Stefanie Harper.

**II. AGENDA MODIFICATIONS**

There were no agenda modifications.

**III. APPROVAL OF MINUTES**

**A. Minutes**

The minutes of October 14, 2025, Regular Meeting were reviewed.

There being no questions or discussion, Member Garberding moved, and Member Backus seconded to approve the Minutes of the October 14, 2025, meeting.

**MOTION CARRIED UNANIMOUSLY 3 – 0**

**IV. CONSENT ITEMS**

**A. Vouchers**

**1. Claims**

Check numbers 213166 through 213252 in the amount of \$589,408.01 and electronic payments in the amount of \$1,100,455.42 totaling \$1,689,863.43 dated November 13, 2025.

**2. Payroll**

Payroll electronic deposit transmissions in the amount of \$2,986,396.38 for the period covering October 1, 2025, to October 31, 2025.

There being no further discussion or questions regarding Claims or Payroll, Member Backus moved, and Member Garberding seconded to approve and move to the full Board, the Claims and Payroll.

**MOTION CARRIED UNANIMOUSLY 3 – 0**

**V. RESOLUTIONS & MOTIONS**

There were no resolutions or motions.

**VI. INFORMATION/DISCUSSION**

There was no information or discussion.

**VII. ADJOURNMENT**

There being no further business for the Committee, the meeting was adjourned at 5:05 p.m.

Dated this 9<sup>th</sup> day of December 2025.

  
Lynda Osborn  
Chair

  
Stefanie Harper  
Clerk of the Board