

Finance Committee Meeting Minutes

Valley Regional Fire Authority



Meeting Date: September 9, 2025
Time: 5:00 p.m.
Location: 1101 D St NE, Auburn, WA 98002

I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:

Member Garberding called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Osborn and Member Garberding.

Staff members present included Chief Brad Thompson, Deputy Chief Steve Zehnder, CFO Mark Horaski, and Clerk of the Committee Stefanie Harper.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

The minutes of July 8, 2025, Regular Meeting were reviewed.

There being no questions or discussion, Chair Osborn moved, and Member Garberding seconded to approve the Minutes of the July 8, 2025, meeting.

MOTION CARRIED UNANIMOUSLY 2 – 0

The minutes of August 12, 2025, Regular Meeting were reviewed.

There being no questions or discussion, Chair Osborn moved, and Member Garberding seconded to approve the Minutes of the August 12, 2025, meeting.

MOTION CARRIED UNANIMOUSLY 2 – 0

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 213009 through 213075 in the amount of \$1,464,247.62 and electronic payments in the amount of \$109,852.25 totaling \$1,574,099.87 dated September 10, 2025.

2. Payroll

Payroll electronic deposit transmissions in the amount of \$2,591,695.07 for the period covering August 1, 2025, to August 31, 2025.

There being no further discussion or questions regarding Claims or Payroll, Chair Osborn moved, and Member Garberding seconded to approve and move to the full Board, the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 2 – 0

V. RESOLUTIONS & MOTIONS

There were no resolutions or motions.

VI. INFORMATION/DISCUSSION

There was no information or discussion.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:02 p.m.

Dated this 14th day of October 2025.

Nancy Backus
Lynda Osborn
Chair

St. Harper
Stefanie Harper
Clerk of the Board