

Finance Committee Meeting Minutes

Valley Regional Fire Authority



Meeting Date: August 12, 2025
Time: 5:00 p.m.
Location: 1101 D St NE, Auburn, WA 98002

I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:

Member Backus called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m. and stated that a quorum was not present; therefore, no official meeting was conducted, and no actions were taken.

Members present included Member Backus.

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Steve Zehnder, CFO Mark Horaski, and Clerk of the Committee Stefanie Harper.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

Review and approval of the July 8, 2025 minutes will move to September 9, 2025 Regular Meeting.

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 212921 through 213007 in the amount of \$1,461,506.41 and electronic payments in the amount of \$98,413.07 totaling \$1,559,919.48 dated August 13, 2025.

2. Payroll

Payroll electronic deposit transmissions in the amount of \$2,755,072.14 for the period covering July 1, 2025, to July 31, 2025.

Due to a lack of quorum at the Finance Committee meeting, no action was taken on Claims and Payroll. These items were forwarded to the full Board of Governance at its regular meeting on August 12, 2025, for review and approval.

V. RESOLUTIONS & MOTIONS

There were no resolutions or motions.

VI. INFORMATION/DISCUSSION

There was no information or discussion.

VII. ADJOURNMENT

Due to the lack of a quorum, no official meeting of the Finance Committee was held, and therefore no adjournment time was recorded.

Dated this 9th day of September 2025.


Lynda Osborn
Chair


Stefanie Harper
Clerk of the Board