

# Finance Committee Meeting Minutes

## Valley Regional Fire Authority



Meeting Date: June 11, 2024  
Time: 5:00 p.m.  
Location: 1101 D St NE, Auburn, WA 98002

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### I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:

Chair Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Osborn, Member Backus, and Member Garberding.

Staff members present included Deputy Chief Tim Day, Deputy Chief Rick Olson, CFO Mark Horaski, and Clerk of the Committee Stefanie Harper.

### II. AGENDA MODIFICATIONS

There were no agenda modifications.

### III. APPROVAL OF MINUTES

#### A. Minutes

The minutes of the May 14, 2024, Regular Meeting were reviewed.

There being no questions or discussion, Member Backus moved, and Member Garberding seconded to approve the Minutes of the May 14, 2024, meeting.

**MOTION CARRIED UNANIMOUSLY 3 - 0**

### IV. CONSENT ITEMS

#### A. Vouchers

##### 1. Claims

Check numbers 211961 through 212035 in the amount of \$1,146,963.43 and electronic payments in the amount of \$178,603.76 totaling \$1,325,567.19 dated June 12, 2024.

##### 2. Payroll

Payroll check number 99710 in the amount of \$9,225.00 and electronic deposit transmissions in the amount of \$2,183,242.96 for a grand total of \$2,192,467.96 for the period covering May 1, 2024, to May 31, 2024.

There being no further discussion or questions regarding Claims or Payroll, Member Backus moved, and Member Garberding seconded to approve and move to the full Board, the Claims and Payroll.

**MOTION CARRIED UNANIMOUSLY 3 - 0**

### V. RESOLUTIONS & MOTIONS

#### A. Care Navigation Grant Award

Deputy Chief Day introduced Carrie Talamaivao, Lead Social Worker, to provide information on a 5-year grant VRFA was awarded. Carrie stated The Valley Regional CARES program has successfully partnered with HealthPoint Auburn and the VRFA has been awarded the Care

Navigation grant. The grant award totals \$1.5 million over 5 years and will support the staffing of two full-time employees (Care Navigators) to perform patient linkage, retention, and re-engagement in MOUD care and harm reduction services. The Care Navigation grant has no matching requirements, and covers 100% of the expenditures for the two FTEs.

Chief Day asked the Committee to accept the grant and proceed with hiring two temporary grant-funded full-time employees.

There being no questions or discussions, Member Backus moved, and Member Garberding seconded to approve and move to the full Board accepting the Care Navigation grant and hiring two temporary grant-funded full-time employees.

**MOTION CARRIED UNANIMOUSLY 3 – 0**

**VI. INFORMATION/DISCUSSION**

There was no information or discussion.

**VII. ADJOURNMENT**

There being no further business for the Committee, the meeting was adjourned at 5:05 p.m.

Dated this 9<sup>th</sup> day of July 2024.

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Nancy Backus  
Lynda Osborn  
Chair

St. Harper  
Stefanie Harper  
Clerk of the Board