

# Finance Committee Meeting Minutes Valley Regional Fire Authority



Meeting Date: April 9, 2024  
Time: 5:00 p.m.  
Location: 1101 D St NE, Auburn, WA 98002

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## I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:

Chair Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Osborn, Member Backus (5:01 pm) and Member Garberding.

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Rick Olson, and Clerk of the Committee Stefanie Harper.

## II. AGENDA MODIFICATIONS

There were no agenda modifications.

## III. APPROVAL OF MINUTES

### A. Minutes

The minutes of the March 12, 2024, Regular Meeting were reviewed.

There being no questions or discussion, Member Garberding moved, and Chair Osborn seconded to approve the Minutes of the March 12, 2024, meeting.

**MOTION CARRIED UNANIMOUSLY 2 - 0**

## IV. CONSENT ITEMS

### A. Vouchers

#### 1. Claims

Check numbers 211837 through 211894 in the amount of \$425,866.28 and electronic payments in the amount of \$65,184.78 totaling \$491,051.06 dated April 10, 2024.

#### 2. Payroll

Payroll check number 99708 in the amount of \$9,225.00 and electronic deposit transmissions in the amount of \$2,154,709.50 for a grand total of \$2,163,934.50 for the period covering March 1, 2024, to March 31, 2024.

There being no further discussion or questions regarding Claims or Payroll, Member Backed moved, and Member Garberding seconded to approve and move to the full Board, the Claims and Payroll.

**MOTION CARRIED UNANIMOUSLY 3 - 0**

## V. RESOLUTIONS & MOTIONS

### A. CenturyLink Contract

Chief Thompson stated the contract is a renewal of the existing contract for Metro Optical Ethernet data services between VRFA and CenturyLink. The contract renewal term is for a period of 36

months where payments are made as a monthly reoccurring charge of \$5,100 which is a decreased rate from the current contract.

There being no questions or discussions, Member Garberding moved, and Member Backus seconded to approve and move to the full Board the renewal of the CentruyLink contract.

**MOTION CARRIED UNANIMOUSLY 3 – 0**

**B. Resolution No. 196 – Fire Benefit Charge Election**

Chief Thompson stated VRFA’s FBC was last approved by voters in 2018, for a six-year renewal, meaning the current FBC authorization will expire at the end of this year. The stature for FBC renewals was amended to include a ten-year renewal option, and a lifetime renewal option in addition to the six-year renewal option.

Staff believes that a ten-year renewal option is the most appropriate option as it balances taxpayer participation with the cost savings achieved with the utilization of a longer election cycle.

There being no questions or discussions, Member Garberding moved, and Member Backus seconded to approve and move to the full Board Resolution 196.

**MOTION CARRIED UNANIMOUSLY 3 – 0**

**C. Resolution No. 197 –Retiree Medical Benefit Adjustment**

Chief Thompson stated that VRFA Policy 2183 outlines the contribution benefit for retired employees' medical insurance premiums, which has remained unchanged since 2016. The Retirement Medical Benefit was previously approved by the VRFA Board of Governance, and employees must meet Policy 2183 qualifications to receive it. The benefit rate was last adjusted in 2016 to \$550 per month. However, NWWFT Retiree Insurance premiums have increased significantly since then, from \$520.22 to \$834.46 in 2024. To reflect this change, it is recommended to raise the monthly Retirement Medical Benefit to \$835.00.

There being no questions or discussions, Member Backus moved, and Member Garberding seconded to approve and move to the full Board Resolution 197.

**MOTION CARRIED UNANIMOUSLY 3 – 0**


**VI. INFORMATION/DISCUSSION**

There was no information or discussion.

**VII. ADJOURNMENT**

There being no further business for the Committee, the meeting was adjourned at 5:03 p.m.

Dated this 14<sup>th</sup> day of May 2024.

  
Lynda Osborn  
Chair

  
Stefanie Harper  
Clerk of the Board