

# Finance Committee Meeting Minutes Valley Regional Fire Authority



Meeting Date: February 13, 2024  
Time: 5:00 p.m.  
Location: 1101 D St NE, Auburn, WA 98002

---

## I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:

Chair Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Osborn, Member Backus, and Member Garberding.

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Rick Olson, CFO Mark Horaski, and Clerk of the Committee Stefanie Harper.

## II. AGENDA MODIFICATIONS

There were no agenda modifications.

## III. APPROVAL OF MINUTES

### A. Minutes

The minutes of the January 9, 2024, Regular Meeting were reviewed.

There being no questions or discussion, Member Backus moved, and Member Garberding seconded to approve the Minutes of the January 9, 2024, meeting.

**MOTION CARRIED UNANIMOUSLY 3 - 0**

## IV. CONSENT ITEMS

### A. Vouchers

#### 1. Claims

Check numbers 211709 through 211773 in the amount of \$508,538.59 and electronic payments in the amount of \$14,288.18 totaling \$522,826.77, dated February 14, 2024.

#### 2. Payroll

Payroll check number 99705 in the amount of \$9,375.00 and electronic deposit transmissions in the amount of \$2,918,173.93 for a grand total of \$2,927,548.93 for the period covering January 1, 2024, to January 31, 2024.

There being no further discussion or questions regarding Claims or Payroll, Member Backus moved, and Member Garberding seconded to approve and move to the full Board, the Claims and Payroll.

**MOTION CARRIED UNANIMOUSLY 3 - 0**

## V. RESOLUTIONS & MOTIONS

### A. Ladder Truck Basket Repair

Deputy Chief Day explained the basket on apparatus AF68, reserve ladder truck, sustained damage in May 2023. The ladder truck and its components are out of the warranty period and the cost to repair is the responsibility of the VRFA. Due to no local certified repair companies, staff determined the

only option was to have the basket replaced by the manufacturer. In addition to the costs in the quote, VRFA was requesting additional funds in the event of other unanticipated costs, for a total of approximately \$78,000.

There being no questions or discussions, Member Backus moved, and Member Garberding seconded to approve and move to the full Board, the expenditure of approximately \$78,000 to complete the basket replacement on the reserve ladder truck.

**MOTION CARRIED UNANIMOUSLY 3 - 0**


**VI. INFORMATION/DISCUSSION**

There was no information or discussion.

**VII. ADJOURNMENT**

There being no further business for the Committee, the meeting was adjourned at 5:04 p.m.

Dated this 12<sup>th</sup> day of March 2024.

  
Lynda Osborn  
Chair

  
Stefanie Harper  
Clerk of the Board