

Finance Committee Meeting Minutes

Valley Regional Fire Authority



Meeting Date: January 9, 2024
Time: 5:00 p.m.
Location: 1101 D St NE, Auburn, WA 98002

I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:

Chair Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Osborn, Member Backus, and Member Garberding.

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Rick Olson, CFO Mark Horaski, and Clerk of the Committee Stefanie Harper.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

The minutes of the December 12, 2023, Regular Meeting were reviewed.

There being no questions or discussion, Member Backus moved, and Member Garberding seconded to approve the Minutes of the December 12, 2023, meeting.

MOTION CARRIED UNANIMOUSLY 3 - 0

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 211654 through 211707 in the amount of \$590,222.76 and electronic payments in the amount of \$54,642.32 totaling \$644,865.08, dated January 10, 2024.

2. Payroll

Payroll check number 99704 in the amount of \$9,600.00 and electronic deposit transmissions in the amount of \$2,434,299.98 for a grand total of \$2,443,899.98 for the period covering December 1, 2023, to December 31, 2023.

There being no further discussion or questions regarding Claims or Payroll, Member Backus moved, and Member Garberding seconded to approve and move to the full Board, the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 3 - 0

V. RESOLUTIONS & MOTIONS

A. Demolition Work – City of Pacific Property

Deputy Chief Day stated the property in Pacific for future Station 38, which includes a single-family residence, a detached garage, as well as debris and overgrown brush, needs to be demolished due to

security concerns. A small public works process was completed, and the lowest responsive and responsible bid was presented to the Board for approval.

There being no questions or discussions, Member Backus moved, and Member Garberding seconded to approve and move to the full Board, the expenditure of \$53,943 to complete the demolition work on the Pacific property.

MOTION CARRIED UNANIMOUSLY 3 - 0


VI. INFORMATION/DISCUSSION

There was no information or discussion.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:03 p.m.

Dated this 13th day of February 2024.


Lynda Osborn
Chair


Stefanie Harper
Clerk of the Board