

# Finance Committee Meeting Minutes

## Valley Regional Fire Authority



**Meeting Date:** November 14, 2023  
**Time:** 5:00 p.m.  
**Location:** 1101 D St NE, Auburn, WA 98002

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### **I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:**

Chair Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Osborn, Member Backus, and Member Garberding.

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Rick Olson, CFO Mark Horaski, and Clerk of the Committee Stefanie Harper.

### **II. AGENDA MODIFICATIONS**

There were no agenda modifications.

### **III. APPROVAL OF MINUTES**

#### **A. Minutes**

The minutes of the September 12., 2023, Regular Meeting, October 3, 2023 Special Meeting, and October 10, 2023, Regular Meeting were reviewed.

There being no questions or discussion, Member Garberding moved, and Member Backus seconded to approve the Minutes of the September 12, 2023, October 3, 2023, and October 10, 2023 meeting.

**MOTION CARRIED UNANIMOUSLY 3 - 0**

### **IV. CONSENT ITEMS**

#### **A. Vouchers**

##### **1. Claims**

Check numbers 211523 through 211597 in the amount of \$338,262.07 and electronic payments in the amount of \$18,485.82 totaling \$356,747.89, dated November 15, 2023.

##### **2. Payroll**

Payroll check number 99702 in the amount of \$9,975.00 and electronic deposit transmissions in the amount of \$2,286,291.15 for a grand total of \$2,296,266.15 for the period covering October 1, 2023, to October 31, 2023.

There being no further discussion or questions regarding Claims or Payroll, Member Garberding moved, and Member Backus seconded to approve and move to the full Board, the Claims and Payroll.

**MOTION CARRIED UNANIMOUSLY 3 - 0**

V. RESOLUTIONS & MOTIONS

A. Resolution 188 – Surplus Items

DC Day stated the VRFA recommends disposing of a Kohler diesel generator per Policy 6501, which has been deemed to no longer have or be of value or use to the VRFA.

There being no questions or discussions, Member Backus moved and Member Garberding seconded to approve and move to the full Board, Resolution 188 – Surplus items.

MOTION CARRIED UNANIMOUSLY 3 - 0


VI. INFORMATION/DISCUSSION

There was no information or discussion.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:02 p.m.

Dated this 12<sup>th</sup> day of December 2023.

  
Lynda Osborn  
Chair

  
Stefanie Harper  
Clerk of the Board