

Board of Governance Meeting Minutes Valley Regional Fire Authority



Meeting Date: November 14, 2023
Time: 5:15 p.m.
Location: 1101 D St NE, Auburn, WA 98002

I. CALL TO ORDER

Vice Chair Backus called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Meeting to order at 5:15 p.m.

A. Flag Salute

Vice Chair Backus led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair Troy Linnell, Vice Chair Nancy Backus, Member Leanne Guier, Member Vic Kave (remote), Member Kerry Garberding, Member Lynda Osborn, Member Robyn Mulenga (excused), Member Larry Brown, and Member Bill Thomas.

Staff members present included Chief Brad Thompson, Deputy Tim Day, Deputy Chief Rick Olson, CFO Mark Horaski, Legal Counsel Brian Snure, and Clerk of the Board Stefanie Harper.

C. Announcements, Proclamations, and Presentations

1. Citizen Lifesaving Award

Chief Thompson presented Algona Police Officer Stevenson for his exceptional actions and dedication to the preservation of life while on a call on September 22, 2023, with the VRFA.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

1. 2024 Annual Budgets

There was no public comment(s) submitted prior to the meeting, nor was there anyone from the public in attendance to comment.

2. Assessed Valuation Levy

There was no public comment(s) submitted prior to the meeting, nor was there anyone from the public in attendance to comment.

3. Fire Benefit Charge
There was no public comment(s) submitted prior to the meeting, nor was there anyone from the public in attendance to comment.

B. Audience Participation

There was no audience participation.

C. Update from IAFF Local #1352

There was no update from IAFF Local #1352.

D. Correspondence

There was no correspondence.

III. BOARD COMMITTEE REPORTS

A. Finance Committee

Chair Osborn stated that the Finance Committee met this evening and recommended the Board approve Claims and Payroll, and Resolution 188.

IV. BOARD MEMBER REPORTS

Member Guier expressed gratitude to the VRFA, Local 1352, and Honor Guard for their support during the Interurban Trail opening in the City of Pacific.

Member Osborne extended thanks to the VRFA for their recent service to her and her family during a call.

Member Brown appreciated the VRFA's presence at the Veteran's Day parade in the City of Auburn.

V. STAFF REPORTS

Chief Thompson provided the following update to the Board:

Expressed gratitude to the City of Auburn for allowing us to participate in the Veteran's Day Parade. Despite the storm the night before, VRFA successfully displayed the new ladder and flag, and we're thankful for the opportunity.

Currently, the November 7th election is passing, but we're awaiting certification. A big thank you to our members for their support, with special acknowledgment of IAFF 1352's extra hours supporting Prop 1.

Kimberly Terhune has accepted and will be transitioning to the new role of Emergency Management Coordinator after 32 years in Public Information.

We currently have two open positions: an IT Systems role and a Community Outreach Specialist. Both are in the initial review stage, with interviews scheduled for late November and early December.

Eight VRFA recruits are concluding the fire side of the academy and moving to EMT in the next month. We have one candidate who is undergoing a background process for the February academy.

Scout Night is on November 15th at St. 33 and will include activities and safety lessons for our community's Scouts. This is always a well-attended event.

VRFA FF and EMTs are taking part in an ongoing study by KC EMS and UW focusing on the First Responders' Airway and Compression Trial, (FACT) evaluating the effectiveness of ventilation techniques and compression rates.

VI. CONSENT ITEMS

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

The minutes of the October 10, 2023, Regular Meeting, and October 24, 2023, Special Meeting were reviewed.

B. Vouchers

1. Claims

Check numbers 211523 through 211597 in the amount of \$338,262.07 and electronic payments in the amount of \$18,485.82 totaling \$356,747.89, dated November 15, 2023.

2. Payroll

Payroll check number 99702 in the amount of \$9,975.00 and electronic deposit transmissions in the amount of \$2,286,291.15 for a grand total of \$2,296,266.15 for the period covering October 1, 2023, to October 31, 2023.

There being no further discussion or questions, Member Guier moved, and Member Brown seconded the approval of the Consent Items.

MOTION CARRIED UNANIMOUSLY 8 - 0

VII. UNFINISHED BUSINESS

There was no unfinished business.

VIII. NEW BUSINESS

There was no new business.

IX. RESOLUTIONS & MOTIONS

A. Resolution 188 – Surplus Items

DC Day stated the VRFA recommends disposing of a Kohler diesel generator per Policy 6501, which has been deemed to no longer have or be of value or use to the VRFA.

There being no further questions or discussions, Member Guier moved, and Member Osborn seconded the approval of Resolution 188.

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X. INFORMATION/DISCUSSION

There was no information or discussion.

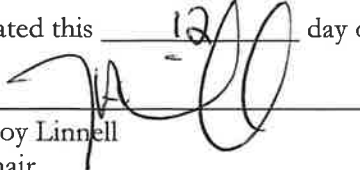
XI. EXECUTIVE OR CLOSED SESSION

There was no executive or closed session.

XII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:35 p.m.

Dated this 12 day of December 2023



Troy Linnell
Chair



Stefanie Harper
Clerk of the Board