



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD
1101 D Street NE
Auburn, Washington
May 9, 2023**

GOVERNANCE BOARD MEETING MINUTES

I. CALL TO ORDER

Chair Linnell called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Meeting to order at 5:18 p.m.

A. Flag Salute

Chair Linnell led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair Troy Linnell, Vice Chair Nancy Backus (Excused), Member Leanne Guier, Member Vic Kave (Excused), Member Kerry Garberding, Member Lynda Osborn, Member Robyn Mulenga (Excused), Member Larry Brown, and Member Bill Thomas.

Staff members present included Chief Brad Thompson, Deputy Tim Day, Deputy Chief Rick Olson, CFO Horaski, Legal Counsel Brian Snure, and Clerk of the Board Stefanie Harper.

C. Announcements, Proclamations, and Presentations

There were no announcements, proclamations, or presentations.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

There were no public hearings.

B. Audience Participation

There was no audience participation.

C. Update from IAFF Local #1352

There was no update from the IAFF Local #1352

D. Correspondence

There was no correspondence.

III. BOARD COMMITTEE REPORTS

A. Finance Committee

Chair Osborn stated that the Finance Committee met this evening and recommends the Board approve Claims and Payroll, Cintas Contract Renewal, Braun Aid Unit Purchase, and the Fleet Replacement expenses.

IV. BOARD MEMBER REPORTS

Member Guier thanked the VRFA for coming out to the Special Needs Fishing Derby in the City Pacific.

V. STAFF REPORTS

Chief Thompson, provided the following update to the Board:

The accreditation annual compliance report has been submitted to CPSE for review by the assigned Chief, presented by Noah Chang. Initial remarks indicate positive feedback and no signification issues are anticipated.

Progress is being made on the Capital Facilities plan. During the upcoming June BoG meeting, TCA, our architectural firm, will present a detailed plan.

Entry Level Firefighter Oral Boards are underway this week. We have two panels, comprising six (6) VRFA members that are interviewing approximately 160 candidates.

As part of the new recruit onboarding process, a half-day guided tour of the White River Valley Museum has been included. This initiative aims to enhance the recruits' understanding of the City's history and the communities we serve.

Last week, Jon Johnson was successfully onboarded into the new Facilities Maintenance position. Additionally, a job posting for an Administrative Assistant position has gone up in anticipation of the position becoming open on July 1 with the retirement of Julie Slevin.

The promotional process for Fire Marshal and Assistant Fire Marshal positions has been completed.

We are excited to announce the upcoming arrival of two interns for the UW School of Social Work to work with our CARES teams. This collaboration will expand the reach of our CARES team and strengthen our ties with the UW Social Work program.

We are entering our busy event season and VRFA crews and other members will be present at each event!

Member Brown inquired about the intern positions and whether they were paid. DC Day clarified that these positions are unpaid due to the student's status at UW, as they are fulfilling degree requirements.

Member Brown expressed appreciation for the inclusive changes being made, particularly the comprehensive understanding of the cities' history and the ongoing changes. He then asked Chief Thompson a question regarding the VRFA's efforts to reach other demographics during the recruitment process. Chief Thompson shared insights on his involvement with the KCFC Diversity, Equity, and Inclusion group, as well as ongoing recruitment initiatives.

Member Guier raised concerns about Firefighters encountering situations where they may feel unsafe or under-prepared during certain types of calls. DC Olson provided an update on the training programs and highlighted the partnerships established with local law enforcement agencies in each city that make our Firefighters prepared for any type of call they go on.

VI. CONSENT ITEMS

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

The minutes of the April 11, 2023, Regular Meeting were reviewed.

B. Vouchers**1. Claims**

Check numbers 211129 through 211188 in the amount of \$635,632.48 and electronic payments in the amount of \$13,966.21 totaling \$649,598.69, dated May 10, 2023.

2. Payroll

Payroll check number 99696 in the amount of \$9,675.00 and electronic deposit transmissions in the amount of \$2,226,954.48 for a grand total of \$2,236,629.48 for the period covering April 1, 2023, to April 30, 2023.

Member Guier made a motion to approve the Consent Items as presented above, and Member Garberding seconded the motion. There was no further discussion or questions, and the motion was carried.

MOTION CARRIED UNANIMOUSLY 6 - 0

VII. UNFINISHED BUSINESS

There was no unfinished business.

VIII. NEW BUSINESS

There was no new business.

IX. RESOLUTIONS & MOTIONS**A. Cintas Contract Renewal**

DC Day stated that the VRFA has contracted with Cintas for uniform services since 2006 and the agreement presented this evening provided pricing and terms for uniform rental and cleaning for a 36-month term.

There being no further discussion or questions, Member Guier moved, and Member Garberding seconded the approval of the Cintas Contract Renewal.

MOTION CARRIED UNANIMOUSLY 6-0

B. Braun Aid Unit Purchase

DC Day provided the Committee with an update on the model year 2023 Braun aid unit purchase that was approved at April 12, 2022, board meeting. He explained that the original delivery date was expected to be in Q1 of 2024 with payment being in 2024. Braun has completed the build and is scheduling delivery for late May 2023. Because the pending air car acquisition was not included in the 2023 budget, a budget amendment may be proposed later in the year if additional expenditure authority is needed.

There being no further discussion or questions, Member Guier moved, and Member Garberding seconded the approval of the Braun Aid Unit Purchase.

MOTION CARRIED UNANIMOUSLY 6-0

C. Fleet Replacement

DC stated Staff was seeking Board approval to spend approximately \$4,400,000 on fleet replacement and enhancement. He then provided an update on current fleet conditions and the needed replacements.

There being no further discussion or questions, Member Guier moved, and Member Garberding seconded the approval of the Fire Chief to spend approximately \$4.4 million on Fleet Replacement and enhancements.

MOTION CARRIED UNANIMOUSLY 6-0

X. INFORMATION/DISCUSSION

There was no information or discussion.

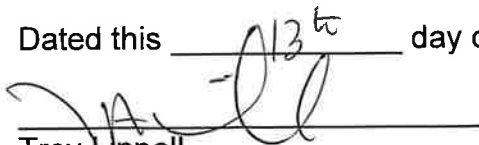
XI. EXECUTIVE OR CLOSED SESSION

There was no executive or closed session.

XII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:47 p.m.

Dated this 13th day of June 2023



Troy Linnell
Chair



Stefanie Harper
Clerk of the Board