



**VALLEY REGIONAL FIRE AUTHORITY
FINANCE COMMITTEE
1101 D Street NE
Auburn, Washington
February 14, 2022**

FINANCE COMMITTEE MEETING MINUTES

I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:

Member Backus called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Lynda Osborn, Member Nancy Backus, and Member Garberding.

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Rick Olson, Chief Financial Officer Mark Horaski, and Clerk of the Committee Stefanie Harper.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

The minutes of the January 10, 2023, Regular Meeting were reviewed.

There being no questions or discussion, Member Backus moved, and Member Garberding seconded to approve the Minutes of January 10, 2023, regular meeting.

MOTION CARRIED UNANIMOUSLY 3 - 0

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 210934 through 211008 in the amount of \$489,787.61 and electronic payments in the amount of \$14,262.95 totaling \$504,050.56, dated February 15, 2023.

2. Payroll

Payroll check numbers 99693 and 201252 in the amount of \$8,742.45, and electronic deposit transmissions in the amount of \$2,534,865.22 for a grand total of \$2,543,607.67 for the period covering January 1, 2023, to January 31, 2023.

There being no further discussion or questions regarding Claims or Payroll, Member Backus moved, and Member Garberding seconded to approve and move to the full Board, the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 3 - 0

V. RESOLUTIONS & MOTIONS

There were no resolutions or motions.

VI. INFORMATION/DISCUSSION

- A. CFO Horaski provided the Committee with a preliminary 2022 Q4 budget update. He stated that during the 4th quarter, internal controls were tested for general journal entry prep and approval, and reported no deficiencies were noted during the review. In addition, CFO Horaski provided the Committee with a copy of the 2022 financial report.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:04 p.m.

Dated this 14th day of March 2023.



Lynda Osborn
Chair



Stefanie Harper
Clerk of the Board