



**VALLEY REGIONAL FIRE AUTHORITY  
GOVERNANCE BOARD  
1101 D Street NE  
Auburn, Washington  
January 10, 2023**

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**GOVERNANCE BOARD MEETING MINUTES**

**I. CALL TO ORDER**

Vice Chair Nancy Backus called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Meeting to order at 5:15 p.m.

**A. Flag Salute**

Vice Chair Backus led those in attendance in the Pledge of Allegiance.

**B. Roll Call**

Chair David Hill (Excused), Vice Chair Nancy Backus, Member Leanne Guier, Member Vic Kave, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn (Excused), Member Robyn Mulenga, and Member Larry Brown.

Staff members present included Chief Brad Thompson, Deputy Tim Day, Deputy Chief Rick Olson, CFO Mark Horaski, Legal Counsel Brian Snure, and Clerk of the Board Stefanie Harper.

**C. Announcements, Proclamations, and Presentations**

Chief Thompson introduced Brian Snure, with Snure Law Office, as the new Legal Counsel for the Valley Regional Fire Authority.

**D. Appointments**

There were no appointments.

**E. Agenda Modifications**

There were no agenda modifications.

**II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE**

**A. Public Hearings**

There were no public hearings.

**B. Audience Participation**

There was no audience participation.

**C. Update from IAFF Local #1352**

Dean McAuley addressed the Board and provided a written letter (entered into public record) stating he could speak on behalf of the Local #1352. Mr. McAuley invited all Board members to set up meetings with members of the

Local #1352 eBoard to discuss matters of mutual concern and establish new relations with the newest members of both Boards.

**D. Correspondence**

There was no correspondence.

**III. BOARD COMMITTEE REPORTS**

**A. Finance Committee**

Member Backus stated that the Finance Committee met this evening and recommends Claims and Payroll for approval by the Board.

**IV. BOARD MEMBER REPORTS**

There were no board member reports.

**V. STAFF REPORTS**

Chief Thompson provided the following update:

Congratulations to the newly appointed Mayor of the City of Algona, Troy Linnell.

We have 11 recruits graduating January 2023. The graduation location was moved to Kent from Auburn.

We have 7 recruits headed to the February academy and that will put us at full staffing! And will be hiring 5 for the Fall academy.

We have a new Logistics Assistant – he will be working a 25-hour work week. Dave Grubb will be introduced to the Board soon.

We have a group of contractors who are currently doing a feasibility study on property we are looking to purchase. We continue to work with the architects on station designs and visioning.

We received our preliminary results from Washington State Ratings Bureau (WSRB) and the good news is we have improved in every area. The rating area is 1 to 10; lower number is better. Everyone moved in a positive direction but not far enough to rate to a new number. We have individuals within our organization who will review this report in detail and advise on how we can get our number lower.

FBC notices are going out this week, to include a small increase, and should be in mailboxes within the next few days.

**VI. CONSENT ITMES**

*All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.*

**A. Minutes**

Minutes\* of the December 13, 2022, Regular Meeting were reviewed.

**B. Vouchers**

**1. Claims**

Check numbers 210881 through 210932 in the amount of \$365,058.05 and electronic payments in the amount of \$12,680.00 totaling \$377,738.05, dated January 11, 2023.

**2. Payroll**

Payroll check numbers 99692 and 201227 through 201251 in the amount of \$85,283.65, and electronic deposit transmissions in the amount of \$1,981,091.80 for a grand total of \$2,066,375.5 for the period covering December 1, 2022, to December 31, 2022.

There being no further discussion or questions Member Guier moved and Member Kave seconded the approval of the Minutes, and Claims and Payroll as presented above.

**MOTION CARRIED UNANIMOUSLY 7-0**

**VII. UNFINISHED BUSINESS**

Deputy Chief Day provided an updated on the TCA agreement that was entered into last month with the Board approval. The contract at the time did not include TCAs fee schedule which was listed as exhibit B. A copy of the fee schedule was provided to the Board.

**VIII. NEW BUSINESS**

There was no new business.

**IX. RESOLUTIONS & MOTIONS**

**A. Resolution No. 184: Surplus Items**

DC Day stated per policy and RCWs, we are asking for approval to dispose of tangible property. This included 5 vehicles - 3 will be sent to auction and 2 will be used for training in house, if approved.

There being no further discussion or questions, Member Kave moved, and Member Guier seconded the approval of Resolution No. 184.

**MOTION CARRIED UNANIMOUSLY 7-0**

**B. Election of Chair and Vice Chair**

Member Guier made a motion to nominate Troy Linnell as Chair and Nancy Backus as Vice Chair, to serve a one-year term.

There being no further discussion or questions, Member Guier moved and Member Garberding seconded the approval of the Chair and Vice Chair.

**MOTION CARRIED UNANIMOUSLY 7-0**

**X. INFORMATION/DISCUSSION**

There was no information and/or discussion.

**XI. EXECUTIVE OR CLOSED SESSION**

There was no executive or closed session.

**XII. ADJOURNMENT**

There being no further business for the Committee, the meeting was adjourned at 5:41 p.m.

Dated this 14 day of February 2023

  
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Troy Linnell  
Chair

  
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Stefanie Harper  
Clerk of the Board