



**VALLEY REGIONAL FIRE AUTHORITY  
FINANCE COMMITTEE  
1101 D Street NE  
Auburn, Washington  
December 13, 2022**

---

**FINANCE COMMITTEE MEETING MINUTES**

**I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:**

Member Backus called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Lynda Osborn, Member Nancy Backus, and Member Garberding.

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Rick Olson, Chief Financial Officer Mark Horaski, and Clerk of the Committee Stefanie Harper.

**II. AGENDA MODIFICATIONS**

There were no agenda modifications.

**III. APPROVAL OF MINUTES**

**A. Minutes**

Minutes of the November 8, 2022 Regular Meeting were reviewed.

There being no questions or discussion, Member Backus moved, and Member Garberding seconded to approve the Minutes of the November 8, 2022 regular meeting.

**MOTION CARRIED UNANIMOUSLY 3 - 0**

**IV. CONSENT ITEMS**

**A. Vouchers**

**1. Claims**

Check numbers 210808 through 210879 in the amount of \$625,983.644 and electronic payments in the amount of \$1,399,950.00 totaling \$2,025,933.64, dated December 14, 2022.

**2. Payroll**

Payroll check number 99691 in the amount of \$8,700.00, and electronic deposit transmissions in the amount of \$1,901,208.49 for a grand total of \$1,909,908.49 for the period covering November 1, 2022 to November 30, 2022.

There being no further discussion or questions regarding Claims or Payroll, Member Backus moved, and Member Garberding seconded to approve and move to the full Board, the Claims and Payroll.

**MOTION CARRIED UNANIMOUSLY 3 – 0**

V. RESOLUTIONS & MOTIONS

- A. **Resolution 183:** CFO Horaski stated this resolution amends the 2022 general fund budget to rollover budgeted capital expenditures from 2021, include completed real estate acquisitions made in 2022 and to account for expenditures for reimbursable overtime in 2022.

There being no further discussion or questions regarding Resolution 183, Member Backus moved, and Member Garberding seconded to approve and move to the full Board.

MOTION CARRIED UNANIMOUSLY 3 – 0

- B. **Stryker Power Cot:** DC Day stated VRFA was seeking authorization to purchase a “Stryker Power-PRO 2” cot system for installation into a new aid unit that is currently in pre-production. The Board authorized the purchase of a new aid unit in April 2022.

There being no further discussion or questions regarding the Stryker Power Cot, Member Backus moved, and Member Garberding seconded to approve and move to the full Board.

MOTION CARRIED UNANIMOUSLY 3 – 0

- C. **TCA Agreement:** DC Day stated VRFA was seeking board approval to enter into a three-year agreement with the architectural firm TCA to support the execution of the VRFA’s adopted 2021-2027 Capital Facilities Plan.

There being no further discussion or questions regarding the TCA Agreement, Member Backus moved, and Member Garberding seconded to approve and move to the full Board.

MOTION CARRIED UNANIMOUSLY 3 – 0

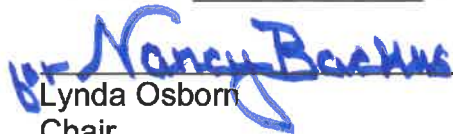
VI. INFORMATION/DISCUSSION

There was no information or discussion.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:07 p.m.

Dated this 10<sup>th</sup> day of January 2023.

  
 Lynda Osborn  
 Chair

  
 Stefanie Harper  
 Clerk of the Board