



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD
1101 D Street NE
Auburn, Washington
December 13, 2022**

GOVERNANCE BOARD MEETING MINUTES

I. CALL TO ORDER

Vice Chair Nancy Backus called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Meeting to order at 5:15 p.m.

A. Flag Salute

Vice Chair Backus led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair David Hill (Excused), Vice Chair Nancy Backus, Member Leanne Guier, Member Robyn Mulenga, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, Member Vic Kave, Member Larry Brown.

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Rick Olson, CFO Mark Horaski, Legal Counsel Eric Quinn, and Clerk of the Board Stefanie Harper.

C. Announcements, Proclamations, and Presentations

There were no announcement, proclamations, or presentations.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

There were no public hearings.

B. Audience Participation

There was no audience participation.

C. Update from IAFF Local #1352

Vice President Jordan Gustafson addressed the Board and provided an update on the Toy Drive. They have been at Hagen and Fred Meyer collecting funds and toys. The Toy Drive is December 17th and will be held at Emerald Downs. VP Gustafson invited the BoG and their families to participate!

VP Gustafson stated the Local partnered with the Auburn School District to provide coats to those in need. They did it a bit differently this year and it was a success.

D. Correspondence

There was no correspondence submitted prior to the meeting.

III. BOARD COMMITTEE REPORTS

A. Finance Committee

Member Backus stated that the Finance Committee met this evening and recommends Claims and Payroll, Resolution 183, FF/Capt CBA, Stryker Power Cot, and the TCA Agreement to the full Board for approval.

IV. BOARD MEMBER REPORTS

There were no Board Member reports.

V. STAFF REPORTS

A. Administration

Chief Thompson addressed the Board and provided the following update:

Recruit graduation is January 12th, and we have 11 recruits coming out of this class! They will spend a week on days so they can get integrated more quickly on the tasks they need to complete in their apprenticeship program.

We are going to have 6 or 7 recruits in the February academy. We are currently going through the background process with those folks.

We had the opportunity this past weekend to send a crew to Renton Tech College to attend a DEI Recruiting event and represent the VRFA. One member, Danielle Palmer, was a speaker at this event and did a wonderful job.

We are in the feasibility study period for the Station 38 property. There are 4 studies that need to be done in 90 – 120 days.

Provided a brief recap of 2022 and acknowledged Senior Staff and the Local for all the work we were able to accomplish this year.

He will be joining the Auburn Area Chamber of Commerce and an executive member and has also been selected as the Chair of the Zone 3 Fire Chiefs Association.

VI. CONSENT ITEMS

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

- i. Minutes of the November 8, 2022, Regular Meeting.**
- ii. Minutes of the November 9, 2022, Special Meeting.**

B. Vouchers

i. Claims

Check numbers 210808 through 210879 in the amount of \$625,983.644 and electronic payments in the amount of \$1,399,950.00 totaling \$2,025,933.64, dated December 14, 2022.

ii. Payroll

Payroll check number 99691 in the amount of \$8,700.00, and electronic deposit transmissions in the amount of \$1,901,208.49 for a grand total of \$1,909,908.49 for the period covering November 1, 2022, to November 30, 2022.

There being no further discussion or questions Member Guier moved and Member Osborn seconded the approval of the Minutes, Claims and Payroll as presented above.

MOTION CARRIED UNANIMOUSLY 8-0

V. UNFINISHED BUSINESS

There was no unfinished business.

VI. NEW BUSINESS

There was no new business.

VII. RESOLUTIONS & MOTIONS

A. Resolution 183

CFO Horaski presented the Board with Resolution 183, 2022 General Fund Budget Amendment. CFO Horaski stated this resolution amends the 2022 general fund budget o rollover budgeted capital expenditures from 2021, include completed real estate acquisitions made in 2022 and to account for expenditures for reimbursable overtime in 2022.

Member Kave asked that next time there be more details in the attached amendment.

Discussion ensued.

There were no further discussion or questions, Member Guier moved, and Member Garberding seconded the adoption of Resolution 183.

MOTION CARRIED UNANIMOUSLY 8-0

B. Firefighter, Captain, et al. 2023 – 2025 Collective Bargaining Agreement

CFO Horaski presented the Board with 2023-2025 FF/Capt. CBA and stated we reached agreement with the members of IAFF Local #1352. CFO Horaski stated an executive session would be needed to discuss the details of the negotiation process.

CFO Horaski requested an executive session to include himself and members of the Board to discuss the negotiation process as authorized by RCW 42.30.140(4)(a). Anticipated the executive session will last ten (10) minutes and there may be action at the conclusion.

Vice Chair Backus convened the executive session at 5:38 pm. There were two extensions: five (5) minutes and two (2) minutes. For a total executive session of seventeen (17) minutes. The executive session concluded at 5:55 pm and the Board returned to their regular meeting.

Member Guier moved, and Member Kave seconded the approval to enter the Firefighter, Captain, et al. 2023-2025 Collective Bargaining Agreement.

MOTION CARRIED UNANIMOUSLY 8-0

C. Stryker Power Cot

DC Day addressed the Board and indicated VRFA was seeking authorization to purchase a “Stryker Power-PRO 2” cot system for installation into a new aid unit that is currently in pre-production. The Board authorized the purchase of a new aid unit in April 2022.

There being no further discussion or questions, Member Guier moved, and Member Garberding seconded the motion to approve the purchase of the Stryker Power Cot.

MOTION CARRIED UNANIMOUSLY 8-0

D. TCA Agreement

DC Day presented the Board with the TCA agreement and stated VRFA is seeking approval to enter into a three-year agreement with the architectural firm. TCA will support the execution of the VRFA's adopted 2021-2017 Capital Facilities Plan.

Member Kave had a question about the format of the agreement that was provided. And also, a question about the budget amount that the agreement references.

Discussion ensued.

There being no further discussion or questions, Member Guier moved, and Member Brown seconded the motion to approve the TCA agreement.

MOTION CARRIED UNANIMOUSLY 8-0

VI. INFORMATION/DISCUSSION

There was no information/discussion.

VII. EXECUTIVE OR CLOSED SESSION

CFO Horaski requested an executive session to include himself and Board members to review the performance of a public employee as authorized by RCW 42.10.110(g). Anticipated the session will last fifteen (15) minutes and there may be action at the conclusion.

Vice Chair Backus convened the executive session at 6:04 pm with Board members and CFO Horaski. The executive session concluded at 6:19 pm and the Board returned to their regular meeting.


Member Guier moved that the Board of Governance amend the compensation of Chief Thompson, effective January 1, 2023, with a cost-of-living adjustment of 8.5% of the 2022 base salary. Member Brown seconded.

MOTION CARRIED 7-1

VII. ADJOURNMENT

There being no further business for the Board, the meeting was adjourned at 6:21 p.m.

Dated this 10th day of January 2023



Nancy Backus
Vice - Chair



Stefanie Harper
Clerk of the Board