



FINANCE COMMITTEE MEETING MINUTES

I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:

Member Backus called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Member Nancy Backus, and Member Garberding.

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Rick Olson, Chief Financial Officer Mark Horaski, and Clerk of the Committee Stefanie Harper.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

Minutes of the October 11, 2022 Regular Meeting were reviewed.

There being no questions or discussion, Member Garberding moved, and Member Backus seconded to approve the Minutes of the October 11, 2022 regular meeting.

MOTION CARRIED UNANIMOUSLY 2 - 0

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 210740 through 210805 in the amount of \$300,083.54 and electronic payments in the amount of \$13,289.75 totaling \$313,373.29, dated November 09, 2022.

2. Payroll

Payroll check numbers 99690 and 201223 through 201224 in the amount of \$13,503.66, and electronic deposit transmissions in the amount of \$1,855,778.27 for a grand total of \$1,869,281.93 for the period covering October 1, 2022 to October 31, 2022.

There being no further discussion or questions regarding Claims or Payroll, Member Garberding moved, and Member Backus seconded to approve and move to the full Board, the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 2 – 0

V. RESOLUTIONS & MOTIONS

CFO Horaski presented the Committee with Resolution 179, 2022 Capital Project Fund Budget. CFO Horaski stated the 2022 budget was not established for the Capital Project Fund because at the time of the budget preparation, it was estimated that there would be no ending fund balance. However, after closing the 2021 fiscal year, it was determined that a 2021 ending fund balance did exist and furthermore, that it may be needed for capital expenditures to be incurred prior to year-end.

There being no further discussion or questions regarding Resolution 179, Member Garberding moved, and Member Backus seconded to approve and move to the full Board.


VI. INFORMATION/DISCUSSION

There was no information or discussion.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:03 p.m.

Dated this 13th day of December 2022


Lynda Osborn
Chair


Stefanie Harper
Clerk of the Board