



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD
1101 D Street NE
Auburn, Washington
July 12, 2022**

GOVERNANCE BOARD MEETING MINUTES

I. CALL TO ORDER

Vice Chair Nancy Backus called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Meeting to order at 5:15 p.m.

A. Flag Salute

Vice Chair Backus led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair David Hill (Excused), Vice Chair Nancy Backus, Member Leanne Guier, Member Robyn Mulenga, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, Member David Storaasli, Member Larry Brown.

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Rick Olson, CFO Mark Horaski, Legal Counsel Eric Quinn, and Clerk of the Board Stefanie Harper.

C. Announcements, Proclamations, and Presentations

a. Community Risk Reduction Introduction

Deputy Chief Day spoke to the Board and provided a short presentation on what Community Risk Reduction was and how it applies to the VRFA.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

There were no public hearings.

B. Audience Participation

There was no audience participation.

C. Update from IAFF Local #1352

There was no update from the IAFF Local #1352.

D. Correspondence

There was no correspondence submitted prior to the meeting.

III. BOARD COMMITTEE REPORTS

A. Finance Committee

Chair Osborn stated that the Finance Committee met this evening and recommends Claims and Payroll and the 2023 VRFA Fee Schedule.

IV. BOARD MEMBER REPORTS

Member Guier addressed the Board and expressed her gratitude to the members of the VRFA for their participation in the Kids Parade in the City of Pacific.

Vice Chair Backus thanked the crews who were working on the 4th of July and for the support they show during that holiday.

Member Storaasli notified the Board this would be his last meeting as a member. His role at his current job has changed and he is no longer available to serve on the Board of Governance.

V. STAFF REPORTS

A. Administration

Chief Thompson addressed the Board and provided the following update:

The 4th of July had good weather and the rain on the day before helped reduce our call count. Firework related calls were down 37% and fire related injuries were down 67% from pervious year.

Records Data Analyst has been hired and will start August 16, 2022.

VRFA met with City leaders regarding the purchase of the GSA property by the company IRG. We all have a shared interest in this property and early talks have been very collaborative.

RFQ for Architectural Services is out for Station 38 and closed July 31, 2022. More information to follow.

We are preparing to onboard 15 new Firefighters who are scheduled to start on August 16, 2022.

The Lead Social Worker has been hired and will be starting on August 1, 2022. We are currently accepting applications for a second Social Worker.

Captain Jason Herman will be promoting to Battalion Chief when BC Pete Connell retires in August, 2022.

Public Information and Education Officers have been busy with our Social Media engagement. We had over 20,000 unique views on our Facebook posts, over 1200 on Instagram and over 8600 on our NextDoor app.

Mayor Backus requested that the VRFA attend an upcoming City of Auburn Council meeting and give a presentation on our CARES program.

VI. CONSENT ITMES

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

1. Minutes* of the June 14, 2022 Regular Meeting.

B. Vouchers

1. Claims

Check numbers 210495 through 210554 in the amount of \$323,699.90, and electronic payments in the amount of \$12,100.00 totaling \$335,799.90, dated July 13, 2022.

2. Payroll

Payroll check number 99685 in the amount of \$7,950.00, and electronic deposit transmissions in the amount of \$1,989,218.40 for a grand total of \$1,997,168.40 for the period covering June 1, 2022 to June 30, 2022.

There being no further discussion or questions Member Guier moved and Member Storaasli seconded the approval of the Minutes, Claims and Payroll as presented above.

MOTION CARRIED UNANIMOUSLY 8-0

V. UNFINISHED BUSINESS

There was no unfinished business.

VI. NEW BUSINESS

A. Correction of April BoG Minutes

Chair Backus stated there was a small error on the April BoG Minutes.

There being no further discussion or questions Member Guier moved and Member Brown seconded the approval of the April BoG Minutes.

MOTION CARRIED UNANIMOUSLY 8-0

VII. RESOLUTIONS & MOTIONS

A. 2023 VRFA Fee Schedule

Fire Marshal Casselman stated the VRFA Fee Schedule is annually updated to account for the semi-annual Seattle/Tacoma/Bellevue CPI-W experienced by the region. The VRFA Fee Schedule is proposed at a 5.0% increase, for VRFA personal services. This change will have immaterial implication for the overall VRFA budget.

There being no further discussion or questions Member Guier moved and Member Brown seconded the approval of the 2023 VRFA Fee Schedule as presented above.

MOTION CARRIED UNANIMOUSLY 8-0

VI. INFORMATION/DISCUSSION

There was no information/discussion.

VII. EXECUTIVE OR CLOSED SESSION

There was no executive or closed session.

VII. ADJOURNMENT

There being no further business for the Board, the meeting was adjourned at 5:36 p.m.

Dated this 9th day of August, 2022



Nancy Backus
Vice - Chair



Stefanie Harper
Clerk of the Board