



**VALLEY REGIONAL FIRE AUTHORITY  
GOVERNANCE BOARD  
1101 D Street NE  
Auburn, Washington  
June 14, 2022**

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**GOVERNANCE BOARD MEETING MINUTES**

**I. CALL TO ORDER**

Vice Chair Nancy Backus called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Meeting to order at 5:15 p.m.

**A. Flag Salute**

Vice Chair Backus led those in attendance in the Pledge of Allegiance.

**B. Roll Call**

Chair David Hill (Excused), Vice Chair Nancy Backus, Member Leanne Guier, Member Robyn Mulenga, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, Member David Storaasli (Excused), Member Larry Brown (Excused).

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Rick Olson, CFO Mark Horaski, Legal Counsel Eric Quinn, and Clerk of the Board Stefanie Harper.

**C. Announcements, Proclamations, and Presentations**

**a. Community Risk Reduction Introduction**

Deputy Chief Day spoke to the Board and provided a short presentation on what Community Risk Reduction was and how it applies to the VRFA.

**D. Appointments**

There were no appointments.

**E. Agenda Modifications**

There were no agenda modifications.

**II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE**

**A. Public Hearings**

There were no public hearings.

**B. Audience Participation**

There was no audience participation.

**C. Update from IAFF Local #1352**

There was no update from the IAFF Local #1352.

**D. Correspondence**

There was no correspondence submitted prior to the meeting.

**III. BOARD COMMITTEE REPORTS**

**A. Finance Committee**

Chair Osborn stated that the Finance Committee met this evening and recommends Claims and Payroll, Amended VRFA Fee Schedule, and Amended Staffing Matrix for approval by the Board.

**IV. BOARD MEMBER REPORTS**

Member Backus provided an update on up-and-coming new apartments and apodments that will be coming to our area. She also stated the city has signed the final sale for the old Max House property and is hopeful a new Auburn Ave Theater will soon be built.

**V. STAFF REPORTS**

**A. Administration**

Chief Thompson addressed the Board and provided the following update:

We have 14 offers out to candidates for our upcoming September Academy.

Records Analyst position has closed, and interviews will take place next week.

Promotional BC interviews took place today with DC Olson and Chief Thompson in anticipation of BC Connell's retirement. Captain Jason Herman has been promoted to BC and will take over upon BC Connell's retirement.

We have closed on the property of 30<sup>th</sup> and I. We will be going out for an RFQ for Articular Services.

All educational programs have been relaunched. We are back in the schools, fire extinguisher skills and preparing for Kids Day and 4<sup>th</sup> of July.

Asst. Fire Marshal Rogers recently led a regional wide training exercise preparing our up-and-coming Fire Marshals. This was a huge undertaking and very important in our Community Risk Reduction efforts.

**VI. CONSENT ITMES**

*All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.*

**A. Minutes**

- 1. Minutes\* of the May 10, 2022 Regular Meeting.**

**B. Vouchers**

**1. Claims**

Check numbers 210413 through 210494 in the amount of \$1,543,610.85, and electronic payments in the amount of \$2,330,654.65 totaling \$3,874,265.23, dated June 15, 2022.

**2. Payroll**

Payroll check number 99684 in the amount of \$7,950.00, and electronic deposit transmissions in the amount of \$1,847,582.57 for a grand total of \$1,855,532.57 for the period covering May 1, 2022 to May 31, 2022.

There being no further discussion or questions Member Guier moved and Member Osborn seconded the approval of the Minutes, Claims and Payroll as presented above.

**MOTION CARRIED UNANIMOUSLY 6-0**

**V. UNFINISHED BUSINESS**

There was no unfinished business.

**VI. NEW BUSINESS**

There was no new business.

**VII. RESOLUTIONS & MOTIONS**

**A. Amendment to VRFA Fee Schedule**

CFO Horaski stated Tri-Med, VRFA's third-party ambulance service provider, has provided notice of a transport fee increase to take effect on June 15, 2022. To avoid disparate outcomes for our community members, it is recommended that the VRFA harmonize our transport fees with our third-party provider.

The fee schedule amendment only includes this change. A proposed 2023 fee schedule, with adjustments to building and other permit fees, will be presented to the Board at a later date.

There being no further discussion or questions Member Guier moved and Member Osborn seconded the approval of the Amended VRFA Fee Schedule as presented above.

**MOTION CARRIED UNANIMOUSLY 6-0**

**B. Mobile Integrated Health – Amended Staffing Model**

DC Day stated this proposal will amend our current staffing model to support the continuation of the VRFAs Mobile Integrated Healthcare (VRFA Cares) program. This will be accomplished through the addition of two social workers to our current staffing model.

There being no further discussion or questions Member Guier moved and Member Osborn seconded the approval of the Amended Staffing Model as presented above.

**MOTION CARRIED UNANIMOUSLY 6-0**

**VI. INFORMATION/DISCUSSION**

There was no information/discussion.


**VII. EXECUTIVE OR CLOSED SESSION**

There was no executive or closed session.

**VII. ADJOURNMENT**

There being no further business for the Board, the meeting was adjourned at 5:42p.m.

Dated this 12<sup>th</sup> day of July, 2022

  
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Nancy Backus  
Vice - Chair

  
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Stefanie Harper  
Clerk of the Board