



**VALLEY REGIONAL FIRE AUTHORITY  
FINANCE COMMITTEE  
1101 D Street NE  
Auburn, Washington  
June 14, 2022**

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**FINANCE COMMITTEE MEETING MINUTES**

**I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:**

Member Backus called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Lynda Osborn and Member Nancy Backus.

Staff members present included Chief Brad Thompson, Deputy Chief Tim Day, Deputy Chief Rick Olson, Chief Financial Officer Mark Horaski, and Clerk of the Committee Stefanie Harper.

**II. AGENDA MODIFICATIONS**

There were no agenda modifications.

**III. APPROVAL OF MINUTES**

**A. Minutes**

Minutes of the May 10, 2022 Regular Meeting were reviewed.

There being no questions or discussion, Member Backus moved and Chair Osborn seconded to approve the Minutes of the May 10, 2022 regular meeting.

**MOTION CARRIED UNANIMOUSLY 2 - 0**

**IV. CONSENT ITEMS**

**A. Vouchers**

**1. Claims**

Check numbers 210413 through 210494 in the amount of \$1,543,610.85, and electronic payments in the amount of \$2,330,654.65 totaling \$3,874,265.23, dated June 15, 2022.

**2. Payroll**

Payroll check number 99684 in the amount of \$7,950.00, and electronic deposit transmissions in the amount of \$1,847,582.57 for a grand total of \$1,855,532.57 for the period covering May 1, 2022 to May 31, 2022.

There being no further discussion or questions regarding Claims or Payroll, Member Backus moved and Chair Osborn seconded to approve and move to the full Board, the Claims and Payroll.

**MOTION CARRIED UNANIMOUSLY 2 – 0**

**V. RESOLUTIONS & MOTIONS**

**A. Amendment to VRFA Fee Schedule**

CFO Horaski stated Tri-Med, VRFA’s third-party ambulance service provider, has provided notice of a transport fee increase to take effect on June 15, 2022. To avoid disparate outcomes for our community members, it is recommended that the VRFA harmonize our transport fees with our third-party provider.

The fee schedule amendment only includes this change. A proposed 2023 fee schedule, with adjustments to building and other permit fees, will be presented to the Board at a later date.

There being no further discussion or questions regarding the Amendment to the VRFA Fee Schedule, Member Backus moved, and Chair Osborn seconded to approve and move to the full Board for consideration.

**MOTION CARRIED UNANIMOUSLY 2 – 0**

**B. Mobile Integrated Health – Amended Staffing Model**

DC Day stated this proposal will amend our current staffing model to support the continuation of the VRFAs Mobile Integrated Healthcare (VRFA Cares) program. This will be accomplished through the addition of two social workers to our current staffing model.

There being no further discussion or questions regarding the Amended Staffing Model, Member Backus moved, and Chair Osborn seconded to approve and move to the full Board for consideration.

**MOTION CARRIED UNANIMOUSLY 2 – 0**

**VI. INFORMATION/DISCUSSION**

There was no information or discussion.

**VII. ADJOURNMENT**

There being no further business for the Committee, the meeting was adjourned at 5:08 p.m.

Dated this 12<sup>th</sup> day of July, 2022

  
Lynda Osborn  
Chair

  
Stefanie Harper  
Clerk of the Board