



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD
1101 D Street NE
Auburn, Washington
March 8, 2022**

GOVERNANCE BOARD MEETING MINUTES

I. CALL TO ORDER

Vice Chair Nancy Backus called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Meeting to order at 5:15 p.m.

A. Flag Salute

Vice Chair Backus led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair David Hill (Excused), Vice Chair Nancy Backus, Member Leanne Guier, Member Robyn Mulenga, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, Member David Storaasli, Member Larry Brown.

Staff members present included Chief Brad Thompson, Deputy Chief Dave Larberg, Deputy Chief Rick Olson, CFO Mark Horaski, Legal Counsel Eric Quinn, and Clerk of the Board Stefanie Harper.

C. Announcements, Proclamations, and Presentations

There were no announcements, proclamations or presentations.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

There was no public hearings.

B. Audience Participation

There was no audience participation.

C. Update from IAFF Local #1352

There was no update from the IAFF Local #1352.

D. Correspondence

There was no correspondence submitted prior to the meeting.

III. BOARD COMMITTEE REPORTS

A. Finance Committee

Member Backus stated that the Finance Committee met this evening and recommends Claims and Payroll for approval by the Board.

IV. BOARD MEMBER REPORTS

There were no Board Member reports.

V. STAFF REPORTS

A. Administration

Chief Thompson addressed the Board and provided the following update:

Update on the current staffing numbers with those individuals on leave.

He stated the mask mandate in health care settings has not changed, so we will continue to wear the appropriate PPE on calls.

Chief provide an update on the joint recruitment process for Entry Level FF. WAFIRECAREERS is live and we are accepting test scores through April 1, 2022.

Chief stated we had 100+ applicants for the Administrative Assistant position and interviews are being conducted.

Five new recruits have started the academy and are set to graduate in June.

Chief updated the Board on the Finance Audit that was completed and indicated this is our 14th year of audits with no findings.

Updated on the purchase on property for a new station and indicated we are working with WA State Parks. More information to come.

Captain's exam is in process and tactical is taking place later this month.

Deputy Chief Larberg has one BoG meeting before his retirement. Deputy Chief Tim Day will be returning to VRFA in April and we are excited to welcome him back.

Chief shared a story of the VRFA FF serving the community in extra ways – showing a picture of a crew finishing up applying moss control after the home owner fell from one level and had to be taken to the hospital.

VI. CONSENT ITMES

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

1. Minutes* of the February 8, 2022 Regular Meeting.

B. Vouchers

1. Claims

Check numbers 210229 through 210287 in the amount of \$292,550.69, and electronic payments in the amount of \$11,053.21 totaling \$303,603.90, dated March 9, 2022.

2. Payroll

Payroll check numbers 99679 through 99680 and 201201 through 201204 in the amount of \$23,524.68, and electronic deposit transmissions in the amount of \$1,778,603.45 for a grand total of \$1,802,128.13 for the period covering February 1, 2022 to February 28, 2022.

There being no further discussion or questions Member Guier moved and Member Brown seconded the approval of the Minutes, Claims and Payroll as presented above.

MOTION CARRIED UNANIMOUSLY 8-0

V. UNFINISHED BUSINESS

There was no unfinished business.

VI. NEW BUSINESS

There was no new business.

VII. RESOLUTIONS & MOTIONS

A. Amended Staffing Model

Deputy Chief Olson stated this proposal will amend our current staffing model to redeploy an additional captain position to the South King County Fire Training Consortium.

There will be a net savings to VRFA if this proposal is implemented. The financial credit received from the SKCFTC for providing an additional FTE will more than offset the differential cost between an existing firefighter positions.

There being no further discussion or questions, Member Guier moved and Member Garberding seconded the approval of the recommendation of the Amended Staffing Model.

MOTION CARRIED UNANIMOUSLY 8-0

VI. INFORMATION/DISCUSSION

There was no information and/or discussion.

VII. EXECUTIVE OR CLOSED SESSION

There was no executive or closed session.

VII. ADJOURNMENT

There being no further business for the Board, the meeting was adjourned at 5:29 p.m.

Dated this 12th day of April, 2022



Nancy Backus
Vice - Chair



Stefanie Harper
Clerk of the Board