



**VALLEY REGIONAL FIRE AUTHORITY  
GOVERNANCE BOARD  
1101 D Street NE  
Auburn, Washington  
June 8, 2021**

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**GOVERNANCE BOARD MEETING MINUTES**

**I. CALL TO ORDER**

Chair David Hill called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Meeting to order at 5:15 p.m.

**A. Flag Salute**

Chair Hill led those in attendance in the Pledge of Allegiance.

**B. Roll Call**

Chair David Hill, Vice-Chair Nancy Backus, Member Leanne Guier, Member Claude DaCorsi, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, Member David Storaasli, and Member Larry Brown (excused).

Staff members present included Fire Chief Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Legal Counsel Eric Quinn, and Clerk of the Board Stefanie Harper.

**C. Announcements, Proclamations, and Presentations**

There were no announcements, proclamations or presentations.

**D. Appointments**

There were no appointments.

**E. Agenda Modifications**

There were no agenda modifications.

**II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE**

**A. Public Hearings**

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no public hearing.

**B. Audience Participation**

*Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no audience participation. All correspondence was submitted prior to the meeting and provided to the Board*

There was no correspondence submitted to the Board.

**C. Update from IAFF Local #1352**

Vice President Jordan Gustafson of IAFF Local # 1352 provided the Board with an update on the COVID testing and vaccine site and the role of the Union with those sites.

VP Gustafson stated the Union, with the support of Administration and the IT Department, are ready to deploy on Wildland Fire calls.

**D. Correspondence**

There was no correspondence for the Board's consideration.

**III. BOARD COMMITTEE REPORTS**

**A. Finance Committee**

Chair Osborn stated that the Finance Committee met this evening and recommends Claims and Payroll for approval by the Board.

**IV. BOARD MEMBER REPORTS**

There were no Board Member reports.

**V. STAFF REPORTS**

**A. Administration**

Chief Swearingen provided an update to the Board on Battalion Chief Bill Mack. BC Mack has accepted a position, Assistant Fire Chief, with East Pierce Fire and Rescue. His last day will be June 29<sup>th</sup>.

Chief Swearingen provided an update on the COVID sites and the rumors of the mobile vaccinate units. This has not been deployed yet.

June 17<sup>th</sup> is the Recruit Academy and VRFA has four recruits who will be starting on shift June 20<sup>th</sup>.

Civil Service rules were updated and we now have the ability to interview additional candidates per open position. Interviews for Entry Level Firefighter took place earlier this month and those chosen to move forward have been notified.

Deputy Chief, Battalion Chief and Captain interviews are taking place in June to fill the vacancies.

Captain Dave Berg will be retiring at the end of June. He has 28 years of service and his leadership will be missed.

VRFA is now at Candidate Status in the Accreditation Process. This is the last step in accreditation. Onsite visits will be happened in October 2021.

Chief provided the Board with his official last shift. August 5<sup>th</sup> will be his last shift and he would like to hold an exchange of command ceremony.

**VI. CONSENT ITEMS**

*All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.*

**A. Minutes**

1. Minutes of the May 11, 2021 Regular Meeting were reviewed.

**B. Vouchers**

**1. Claims**

Check numbers 209522 through 209599 in the amount of \$525,744.70, and electronic payments in the amount of \$196,250.00, totaling \$721,994.70, dated June 8, 2021.

**2. Payroll**

Payroll check numbers 99656 through 99657 in the amount of \$15,460.38, and electronic deposit transmissions in the amount of \$1,834,408.38 for a grand total of \$1,849,868.76 for the period covering May 1, 2021 to May 31, 2021.

There being no further discussion or questions Vice Chair Backus moved and Member Guier seconded the approval of the Minutes, Claims and Payroll as presented above.

**MOTION CARRIED UNANIMOUSLY 8-0**

**V. UNFINISHED BUSINESS**

There was no unfinished business.

**VI. NEW BUSINESS**

There was no new business.

**VII. RESOLUTIONS & MOTIONS**

There were no resolutions or motions.

**VI. INFORMATION/DISCUSSION**

There was no information or discussion.

**VII. EXECUTIVE OR CLOSED SESSION**


CFO Horaski requested an executive session to include members of the Board to review the qualifications of applicant for public employment as authorized by RCW 42.30.110, paragraph G. Anticipated that the executive session will last ten minutes.

Chair Hill convened the executive session at 5:38 pm with Board members and CFO Horaski. The executive session concluded at 6:58 pm and the Board returned to their regular meeting.

**VII. ADJOURNMENT**

There being no further business for the Committee, the meeting was adjourned at 6:00 p.m.

Dated this 13 day of July, 2021

  
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David E. Hill  
Chair

  
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Stefanie Harper  
Clerk of the Board