



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD
1101 D Street NE
Auburn, Washington
January 12, 2021**

GOVERNANCE BOARD MEETING MINUTES

I. CALL TO ORDER

Chair Leanne Guier called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Meeting to order at 5:48 p.m.

A. Flag Salute

Chair Guier led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair Leanne Guier, Vice-Chair Dave Hill, Member Nancy Backus (excused), Member Claude DaCorsi, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, Member David Storaasli (excused), and Member Larry Brown.

Staff members present included Fire Chief Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Chief Financial Officer Mark Horaski, Legal Counsel Eric Quinn, and Clerk of the Board Stefanie Harper.

C. Announcements, Proclamations, and Presentations

There were no announcements, proclamations or presentations.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no public hearing.

B. Audience Participation

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no audience participation. All correspondence was submitted prior to the meeting and provided to the Board

There was no correspondence submitted to the Board.

C. Correspondence

There was no correspondence for the Board's consideration.

III. BOARD COMMITTEE REPORTS

A. Finance Committee

Chair Osborn stated that the Finance Committee did not meet this evening due to no quorum.

IV. BOARD MEMBER REPORTS

Board member Brown commented on the FBC notice he received in the mail from VRFA and thanked them for sending out such notices to the citizens of Auburn, Algona and Pacific.

V. STAFF REPORTS

A. Administration

Chief Swearingen provided an update to the Board on the accreditation process and stated the first draft will be submitted in the coming weeks.

Chief Swearingen stated VRFA received 2020-year end statistics that will be used in the Annual Report.

Chief Swearingen provided an update on the five (5) new recruits that will be starting January 25, 2021. Academy start date is February 1, 2021 at the South King County Fire Training Consortium.

Chief Swearingen recognized Member Osborn and Mayor Hill on their 14-year anniversary; Mayor Backus on her 11-year anniversary; Members Linnell and DaCorsi on their 5-year anniversary; and Member Brown on his 1-year anniversary, serving on the Board of Governance for the Valley Regional Fire Authority.

VI. CONSENT ITEMS

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

1. Minutes of the December 8, 2020 Special Meeting were reviewed.

B. Vouchers

1. Claims

Check numbers 209187 through 209261 in the amount of \$468,392.33, and electronic payments in the amount of \$8,800.00, totaling \$477,192.33, dated January 13, 2021.

2. Payroll

Payroll check numbers 99644 through 99645 and 201081 through 201119 in the amount of \$151,038.00, and electronic deposit transmissions in the amount of \$1,923,643.57 for a grand total of \$2,074,681.57 for the period covering December 1, 2020 to December 31, 2020.

There being no further discussion or questions Vice Chair Hill moved and Member Osborn seconded the approval of the Minutes, Claims and Payroll as presented above.

MOTION CARRIED UNANIMOUSLY 7-0

V. UNFINISHED BUSINESS

There was no unfinished business.

VI. NEW BUSINESS

There was no new business.

VII. RESOLUTIONS & MOTIONS

A. Tri-Med Ambulance, LLC Contract

Deputy Chief Larberg stated this is a contract for service between the VRFA and Tri-Med Ambulance for Basic Life Support medical transport services.

There being no further discussion or questions, Vice Chair Hill moved and Member Garberding seconded to approve Tri-Med Ambulance, LLC Contract. There being no questions or discussion:

MOTION CARRIED UNANIMOUSLY 7-0

B. Election of Chair and Vice Chair

Chief Swearingen stated the Bylaws of the VRFA indicate that every 2 years there is the opportunity to elect a new Chair and Vice-Chair.

Chair Guier moved that we elect Mayor Dave Hill to the position of Chair for the VRFA Board of Governance beginning in 2021. Member Garberding seconded. There being no questions or discussion:

MOTION CARRIED UNANIMOUSLY 7-0

Member Osborn moved that we elect Mayor Nancy Backus to the position of Vice Chair of the VRFA Board of Governance beginning in 2021. Member Brown seconded. There being no questions or discussions:

MOTION CARRIED UNANIMOUSLY 7-0

- C. Motion to Change the Board of Governance Meeting Start Time**
Member Brown moved that we move the VRFA Board of Governance meeting times from 5:45pm to 5:15pm while we are under the Governors orders of virtual meetings. Member DaCorsi seconded. There being no questions or discussion:

MOTION CARRIED UNANIMOUSLY 7-0

VI. INFORMATION/DISCUSSION

There was no information/discussion.

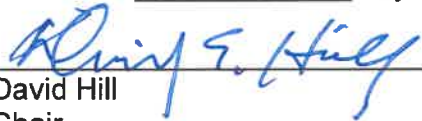
VII. EXECUTIVE OR CLOSED SESSION

There was no need for an executive or closed session.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 6:06 p.m.

Dated this 10 day of February, 2021



David Hill
Chair



Stefanie Harper
Clerk of the Board