



**VALLEY REGIONAL FIRE AUTHORITY  
GOVERNANCE BOARD MEETING  
1101 D Street NE  
AUBURN, WASHINGTON  
October 13, 2020**

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**MINUTES**

**I. CALL TO ORDER**

Acting Vice Chair Nancy Backus called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Board Meeting to order at 5:45 p.m., via Videoconference.

**A. Flag Salute**

Acting Vice Chair Nancy Backus led those in attendance in the Pledge of Allegiance.

**B. Roll Call**

Chair Leanne Guier (excused), Member Nancy Backus, Member Claude DaCorsi, Vice-Chair Dave Hill, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, Member David Storaasli, and Member Larry Brown.

Staff members present included Fire Chief Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Deputy Chief Bill Mack, Chief Financial Officer Mark Horaski, Clerk of the Board Stefanie Harper and Joe Quinn, Legal Counsel.

**C. Announcements, Proclamations, and Presentations**

There were no announcements, proclamations or presentations.

**D. Appointments**

There were no appointments.

**E. Agenda Modifications**

There were no agenda modifications.

**II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE**

**A. Public Hearings**

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no public hearing.

**B. Audience Participation**

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no audience participation. All correspondence were submitted prior to the meeting and provided to the Board

There were no correspondence submitted to the Board.

**C. Correspondence**

There was no correspondence for the Board's consideration.

**III. BOARD COMMITTEE REPORTS**

**A. Finance Committee**

Chair Osborn stated that the Finance Committee met this evening and recommends Claims and Payroll and Resolution 164 for approval by the Board.

**IV. BOARD MEMBER REPORTS**

There was no Board Member reports.

**V. STAFF REPORTS**

**A. Administration**

Chief Swearingen provided an update on the COVID testing site at GSA and indicated we would increase staffing at the request of King County, who runs the site.

Chief Swearingen stated our brush rigs have returned from a two week Wildland deployment in California.

Chief Swearingen updated the Board on the Captains exam process and stated we have an established list of six candidates. We will have one appointment in November and another in December.

Chief also stated we anticipate seven new hires for the 2021 academy.

**VI. CONSENT ITEMS**

*All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.*

**A. Minutes**

1. Minutes of the September 8, 2020 Regular Meeting were reviewed.

**B. Vouchers**

**1. Claims**

Check numbers 208943 through 209010 in the amount of \$380,002.36, and electronic payments in the amount of \$8,800.00, totaling \$388,802.36, dated October 14, 2020.

**2. Payroll**

Payroll check numbers 99636 through 99638 in the amount of \$15,768.59, and electronic deposit transmissions in the amount of \$1,809,846.31 for a grand total of \$1,825,614.90 for the period covering September 1, 2020 to September 30, 2020.

There being no questions or discussion Member Storassli moved and Member Garberding seconded the approval of the Minutes, Claims and Payroll as presented above.

**MOTION CARRIED UNANIMOUSLY 8-0**

**V. UNFINISHED BUSINESS**

There was no unfinished business.

**VI. NEW BUSINESS**

There was no new business.

**VII. RESOLUTIONS & MOTIONS**

**A. Resolution 163 KCRHMP & Annex**

Deputy Chief Larberg stated the King County Regional Mitigation Plan is a comprehensive plan for disaster preparedness. The mitigation plan is required by FEMA to be adopted by the governing agency to be eligible for mitigation grants, reimbursements, and to put the plan into effect. It has been reviewed and vetted by a Hazard Mitigation Specialist with King County Emergency Management. King County Emergency Management will submit the plan to FEMA.

There being no further questions or discussion, Member DaCorsi moved and Member Linnell seconded to approve.

**MOTION CARRIED UNANIMOUSLY 8-0**

**B. Resolution 164**

Deputy Chief Larberg stated Resolution 164 was a declaration of our surplus items that have exceeded their life span.

There being no further questions or discussion, Member Garberding moved and Member Brown seconded to approve.

**MOTION CARRIED UNANIMOUSLY 8-0**

**X. INFORMATION/DISCUSSION**

There was no information/discussion.

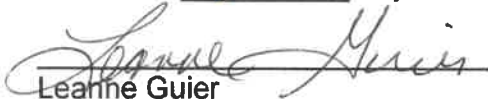
**XI. EXECUTIVE OR CLOSED SESSION**

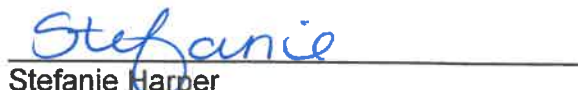
There was no need for an executive or closed session.

**XII. ADJOURNMENT**

There being no further business by the Board, the meeting was adjourned at 5:57 p.m.

Dated this 10 day of November, 2020.

  
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Leanne Guier  
Chair

  
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Stefanie Harper  
Clerk of the Board

*Governance Board agendas and minutes are available to the public at the Valley Regional Fire Authority Headquarters Station located at 1101 D Street NE, Auburn, Washington, or at the VRFA website at [www.vrfa.com](#). Complete agenda packets are available for review at the VRFA Headquarters Station.*

*\*Denotes attachments included in Board agenda packet.*

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