



**VALLEY REGIONAL FIRE AUTHORITY
FINANCE COMMITTEE
1101 D Street NE
Auburn, Washington
October 13, 2020**

FINANCE COMMITTEE MEETING MINUTES

I. CALL TO ORDER, 5:00 P.M., VIA VIDEOCONFERENCE

Chair Lynda Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Member Nancy Backus and Member David Storaasli.

Staff members present included Fire Chief Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Deputy Chief Bill Mack, Chief Financial Officer Mark Horaski, and Clerk of the Committee Stefanie Harper.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

Minutes of the September 8, 2020 Regular Meeting were reviewed.

Minutes of the October 6, 2020 Special Meeting were reviewed.

There being no questions or discussion, Member Backus moved and Member Storaasli seconded to approve the Minutes of the September 8, 2020 regular meeting and the October 6, 2020 special meeting.

MOTION CARRIED UNANIMOUSLY 3-0

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 208943 through 209010 in the amount of \$380,002.36, and electronic payments in the amount of \$8,800.00, totaling \$388,802.36, dated October 14, 2020.

2. Payroll

Payroll check numbers 99636 through 99638 in the amount of \$15,768.59, and electronic deposit transmissions in the amount of \$1,809,846.31 for a grand total of \$1,825,614.90 for the period covering September 1, 2020 to September 30, 2020.

There being no further discussion or questions regarding Claims or Payroll, Member Backus moved and Member Storaasli seconded to approve the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 3-0

V. RESOLUTIONS & MOTIONS

A. Resolution No. 164 – Surplus Items

Deputy Chief Larberg stated Resolution No. 164 is a Resolution of the Governing Board of the Valley Regional Fire Authority declaring certain items of property as surplus and authorizing their disposal.

There being no further discussion or questions or discussion, Member Backus moved and Member Storaasli seconded to move to the full Board of Governance, Resolution No. 164 for consideration.

MOTION CARRIED UNANIMOUSLY 3-0

VI. INFORMATION/DISCUSSION

A. Proposed 2021 Budgets

CFO Horaski provided an overview of the 2021 proposed budget that was presented at the special Finance Committee meeting on October 6, 2020.


There being no further questions or discussion, Member Backus moved and Member Storaasli seconded to move to the full Board of Governance, the proposed 2021 budgets for consideration.

MOTION CARRIED UNANIMOUSLY 3-0

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:04 p.m.

Dated this 10th day of November, 2020


Lynda Osborne
Chair


Stefanie Harper
Clerk of the Board