



**VALLEY REGIONAL FIRE AUTHORITY  
GOVERNANCE BOARD MEETING  
1101 D Street NE  
AUBURN, WASHINGTON  
August 11, 2020**

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**MINUTES**

**I. CALL TO ORDER**

Chair Leanne Guier called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Board Meeting to order at 5:46 p.m., via Videoconference.

**A. Flag Salute**

Chair Leanne Guier led those in attendance in the Pledge of Allegiance.

**B. Roll Call**

Chair Leanne Guier, Member Claude DaCorsi, Vice-Chair Dave Hill, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, and Member Larry Brown.

Staff members present included Fire Chief Brent Swearingen, Deputy Chief Brad Thompson, Deputy Chief Bill Mack, Chief Financial Officer Mark Horaski, Clerk of the Board Stefanie Harper and Joe Quinn, Legal Counsel.

**C. Announcements, Proclamations, and Presentations**

There were no announcements, proclamations or presentations.

**D. Appointments**

There were no appointments.

**E. Agenda Modifications**

There were no agenda modifications.

**II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE**

**A. Public Hearings**

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no public hearing.

**B. Audience Participation**

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no audience participation. All correspondence were submitted prior to the meeting and provided to the Board

There were no correspondence submitted to the Board.

**C. Update from IAFF Local #1352**  
There was no update from the IAFF Local #1352.

**D. Correspondence**  
There was no correspondence for the Board's consideration.

**III. BOARD COMMITTEE REPORTS**

**A. Finance Committee**  
Chair Lynda Osborn stated that the Finance Committee met this evening and recommends Claims and Payroll and First Aid/CPR Consortium Agreement for approval by the Board.

**IV. BOARD MEMBER REPORTS**

*At this time the Chair and Board Members may report on significant activities since the last regular meeting, inquire on matters of general fire authority business, or initiate investigation or action on a matter of concern.*

There was no Board Member reports.

**V. STAFF REPORTS**

**A. Administration**  
Chief Swearingen updated members on the appraisal process of the current Station 31 location. He updated members on upcoming meetings with Executive Staff and property owners in the area to discuss further locations for stations.

Chief Swearingen updated members on the upcoming Entry Level Fire Fighter process that will start at the end of August with oral board interviews.

Chief Swearingen updated members on King County COVID-19 testing sites what will be opening in our service area and will be staffed with Fire Fighters from VRFA and other local departments. Chief Swearingen stated an Interlocal Agreement may need to be signed under his current emergency authority and presented to the Board for final approval at next month's meeting.

**VI. CONSENT ITEMS**

*All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.*

**A. Minutes**

1. Minutes of the July 14, 2020 Regular Meeting were reviewed.

**B. Vouchers**

**1. Claims**

Check numbers 208827 through 208889 in the amount of \$425,029.21, and electronic payments in the amount of \$12,494.80, totaling \$437,524.01, dated August 12, 2020

**2. Payroll**

Payroll check numbers 99631 through 99633 in the amount of \$15,735.03, and electronic deposit transmissions in the amount of \$1,770,391.91 for a grand total of \$1,786,126.94 for the period covering July 1, 2020 to July 31, 2020.

There being no questions or discussion Vice-Chair Hill moved and Member DaCorsi seconded the approval of the Minutes, Claims and Payroll as presented above.

**MOTION CARRIED UNANIMOUSLY 8-0**

**VII. UNFINISHED BUSINESS**

There was no unfinished business.

**VIII. NEW BUSINESS**

There was no new business.

**IX. RESOLUTIONS & MOTIONS**

**A. CenturyLink Contract Renewal**

Chief Financial Officer Horaski stated the CenturyLink Contract was a renewal of existing contracts for services. CFO Horaski stated CenturyLink is our communications partner providing voice and data and these contracts are for a period of thirty-six (36) months. CFO Horaski also stated we would see a monthly savings from previous contract terms.

There being no further questions or discussion, Vice-Chair Hill moved and Member DaCorsi seconded to approve.

**MOTION CARRIED UNANIMOUSLY 8-0**

**X. INFORMATION/DISCUSSION**

There was no information/discussion.

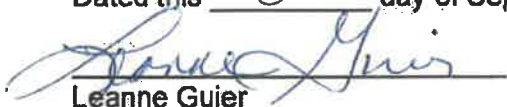
**XI. EXECUTIVE OR CLOSED SESSION**

There was no need for an executive or closed session.

**XII. ADJOURNMENT**

There being no further business by the Board, the meeting was adjourned at 5:55 p.m.

Dated this 8<sup>th</sup> day of September, 2020.

  
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Leanne Guier  
Chair

  
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Stefanie Harper  
Clerk of the Board