



**VALLEY REGIONAL FIRE AUTHORITY
FINANCE COMMITTEE
1101 D Street NE
Auburn, Washington
August 11, 2020**

MINUTES

I. CALL TO ORDER, 5:06 P.M., VIA VIDEOCONFERENCE

Chair Lynda Osborn called the VRFA Finance Committee Regular Meeting to order at 5:04 p.m.

Members present included Chair Lynda Osborn and Member David Storaasli.

Staff members present included Fire Chief Brent Swearingen, Deputy Chief Brad Thompson, Deputy Chief Bill Mack, Chief Financial Officer Mark Horaski, Clerk of the Committee Stefanie Harper and Joe Quinn, Legal Counsel.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

Minutes of the July 14, 2020 Regular Meeting were reviewed.

There being no questions or discussion, Member Storaasli moved and Osborn seconded to approve the Minutes.

MOTION CARRIED UNANIMOUSLY 2-0

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 208827 through 208889 in the amount of \$425,029.21, and electronic payments in the amount of \$12,494.80, totaling \$437,524.01, dated August 12, 2020.

2. Payroll

Payroll check numbers 99631 through 99633 in the amount of \$15,735.03, and electronic deposit transmissions in the amount of

\$1,770,391.91 for a grand total of \$1,786,126.94 for the period covering July 1, 2020 to July 31, 2020.

There being no further discussion or questions regarding Claims or Payroll, Member Storaasli moved and Chair Osborn seconded to approve the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 2-0

V. RESOLUTIONS & MOTIONS

There were no resolutions or motions.

VI. INFORMATION/DISCUSSION

A. 2020 Q2 Budget Update

CFO Horaski provided an update on the 2020 budget. CFO Horaski stated revenue was tracking slightly below expectations due to the County property tax payment delay, but the situation has resolved itself and will be reflected in Q3.

CFO Horaski stated the expenditure line for supplies had increased due to COVID-19 supplies needed, but we expect to recover a portion of those funds from CARES act funds and/or disaster relief.

VII. ADJOURNMENT.

There being no further business for the Committee, the meeting was adjourned at 5:09 p.m.

Dated this 8 day of September 2020.


Lynda Osborn
Chair


Stefanie Harper
Clerk of the Board

Finance Committee agendas and minutes are available to the public at the Valley Regional Fire Authority Headquarters Station located at 1101 D Street NE, Auburn, Washington, or at the VRFA website at www.vrfa.org. Complete agenda packets are available for review at the VRFA Headquarters Station.

**Denotes attachments included in Committee agenda packet*