



**VALLEY REGIONAL FIRE AUTHORITY  
FINANCE COMMITTEE  
1101 D Street NE  
Auburn, Washington  
June 9, 2020**

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**MINUTES**

**I. CALL TO ORDER, 5:00 P.M., VIA VIDEOCONFERENCE**

Chair Lynda Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Lynda Osborn, Member David Storaasli and Member Nancy Backus.

Staff members present included Fire Chief Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Deputy Chief Bill Mack, Chief Financial Officer Mark Horaski, Clerk of the Committee Stefanie Harper and Erik Quinn, Legal Counsel.

**II. AGENDA MODIFICATIONS**

There were no agenda modifications.

**III. APPROVAL OF MINUTES**

**A. Minutes**

Minutes of the May 12, 2020 Regular Meeting were reviewed.

There being no questions or discussion, Member Backus moved and Osborn seconded to approve the Minutes of the May 12, 2020 regular meeting.

**MOTION CARRIED UNANIMOUSLY 3-0**

**IV. CONSENT ITEMS**

**A. Vouchers**

**1. Claims**

Check numbers 208706 through 208762 in the amount of \$517,814.00, and electronic payments in the amount of \$9,350.00, totaling \$527,164.00, dated June 10, 2020.

**2. Payroll**

Payroll check numbers 99627 through 99628 in the amount of \$15,858.40, and electronic deposit transmissions in the amount of \$1,650,05.57 for a grand total of \$1,665,903.97 for the period covering May 1, 2020 to May 31, 2020.

There being no further discussion or questions regarding Claims or Payroll, Member Storaasli moved and Chair Osborn seconded to approve the Claims and Payroll.

**MOTION CARRIED UNANIMOUSLY 2-0**

**V. RESOLUTIONS & MOTIONS**

**A. First Aid/CPR Consortium Agreement**

Deputy Chief Larberg stated the inter-local agreement is a continuation of our current First Aid/CPR program with Renton Regional Fire Authority and Puget Sound Regional Fire Authority and no operational changes have been made to the original agreement. This extends our agreement through May of 2023.

There being no questions or discussion, member Storaasli moved to approve and member Backus seconded to recommend the approval of the First Aid/CPR Consortium Agreement by the Board of Governance.

**VI. INFORMATION/DISCUSSION**

There was no additional information or discussion.

**VII. ADJOURNMENT.**

There being no further business for the Committee, the meeting was adjourned at 5:06 p.m.

Dated this 14 day of July 2020.

  
Lynda Osborn  
Chair

  
Stefanie Harper  
Clerk of the Board

*Finance Committee agendas and minutes are available to the public at the Valley Regional Fire Authority Headquarters Station located at 1101 D Street NE, Auburn, Washington, or at the VRFA website at [www.vrfa.org](http://www.vrfa.org). Complete agenda packets are available for review at the VRFA Headquarters Station.  
\*Denotes attachments included in Committee agenda packet*