



**VALLEY REGIONAL FIRE AUTHORITY  
FINANCE COMMITTEE  
1101 D Street NE  
Auburn, Washington  
July 14, 2020**

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**MINUTES**

**I. CALL TO ORDER, 5:00 P.M., VIA VIDEOCONFERENCE**

Lack of quorum present at the start of the meeting. Member Backus postponed start of meeting until such time a quorum is present.

Chair Lynda Osborn called the VRFA Finance Committee Regular Meeting to order at 5:39p.m.

Members present included Chair Lynda Osborn and Member Nancy Backus.

Staff members present included Fire Chief Brent Swearingen, Deputy Chief Brad Thompson, Deputy Chief Bill Mack, Chief Financial Officer Mark Horaski, Clerk of the Committee Stefanie Harper and Erik Quinn, Legal Counsel.

**II. AGENDA MODIFICATIONS**

There were no agenda modifications.

**III. APPROVAL OF MINUTES**

**A. Minutes**

Minutes of the June 09, 2020 Regular Meeting were reviewed.

There being no questions or discussion, Member Backus moved and Osborn seconded to approve the Minutes.

**MOTION CARRIED UNANIMOUSLY 2-0**

**IV. CONSENT ITEMS**

**A. Vouchers**

**1. Claims**

Check numbers 208765 through 208826 in the amount of \$221,538.89, and electronic payments in the amount of \$216,000.00, totaling \$437,538.89, dated July 15, 2020.

**2. Payroll**

Payroll check numbers 99629 through 99630 in the amount of \$15,713.43, and electronic deposit transmissions in the amount of \$1,700,632.03 for a grand total of \$1,716,345.46 for the period covering June 1, 2020 to June 30, 2020.

There being no further discussion or questions regarding Claims or Payroll, Member Backus moved and Chair Osborn seconded to approve the Claims and Payroll.

**MOTION CARRIED UNANIMOUSLY 2-0**

**V. RESOLUTIONS & MOTIONS**

There were no resolutions or motions.

**VI. INFORMATION/DISCUSSION**

There was no additional information or discussion.

**VII. ADJOURNMENT.**

There being no further business for the Committee, the meeting was adjourned at 5:41 p.m.

Dated this 11 day of August 2020.

  
Lynda Osborn  
Chair

  
Stefanie Harper  
Clerk of the Board

*Finance Committee agendas and minutes are available to the public at the Valley Regional Fire Authority Headquarters Station located at 1101 D Street NE, Auburn, Washington, or at the VRFA website at [www.vrfa.org](http://www.vrfa.org). Complete agenda packets are available for review at the VRFA Headquarters Station.  
\*Denotes attachments included in Committee agenda packet*