



**VALLEY REGIONAL FIRE AUTHORITY  
GOVERNANCE BOARD MEETING  
1101 D Street NE  
AUBURN, WASHINGTON  
June 09, 2020**

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**MINUTES**

**I. CALL TO ORDER**

Chair Leanne Guier called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Board Meeting to order at 5:45 p.m., via Videoconference.

**A. Flag Salute**

Chair Leanne Guier led those in attendance in the Pledge of Allegiance.

**B. Roll Call**

Chair Leanne Guier, Member Nancy Backus, Member Claude DaCorsi, Vice-Chair Dave Hill, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn Member Larry Brown, and Member David Storaasli.

Staff members present included Fire Chief Brent Swearingen, Deputy Chief Brad Thompson, Deputy Chief Dave Larberg, Deputy Chief Bill Mack, Chief Financial Officer Mark Horaski, Clerk of the Board Stefanie Harper and Erik Quinn, Legal Counsel.

**C. Announcements, Proclamations, and Presentations**

There were no announcements, proclamations or presentations.

**D. Appointments**

There were no appointments.

**E. Agenda Modifications**

There were no agenda modifications.

**II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE**

**A. Public Hearings**

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no public hearing.

**B. Audience Participation**

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no audience participation. All correspondence were submitted prior to the meeting and provided to the Board

There were no correspondence submitted to the Board.

**C. Update from IAFF Local #1352**

There was no update from the IAFF Local #1352.

**D. Correspondence**

There was no correspondence for the Board's consideration.

**III. BOARD COMMITTEE REPORTS**

**A. Finance Committee**

Chair Lynda Osborn stated that the Finance Committee met this evening and recommends Claims and Payroll and First Aid/CPR Consortium Agreement for approval by the Board.

**IV. BOARD MEMBER REPORTS**

*At this time the Chair and Board Members may report on significant activities since the last regular meeting, inquire on matters of general fire authority business, or initiate investigation or action on a matter of concern.*

Chair Guier give her appreciation to members of the VRFA for their great work and care they are providing to the communities during COVID.

**V. STAFF REPORTS**

**A. Administration**

Chief Swearingen updated members on the COVID-19 Aid Car being demobilized.

Chief Swearingen updated members on the reimbursement process for COVID related expenses that we would not have had otherwise incurred. The reimbursement request is through the WA Fire Chiefs as part of a Federal Reimbursement Program.

Chief Swearingen updated members on the retirement of Captain Janeen Ruge. Janeen Ruge was the first female firefighter hired to the Legacy Auburn Fire Department. Her leadership will be missed and we wish her the very best.

Chief Swearingen updated members on the four new recruits. They are finishing the SKCFTC and will be starting on shift June 28, 2020.

Chief Swearingen updated members on the Capital Facilities Plan and stated BC Bill Mack has taken a temporary Deputy Chief Position responsible for the comprehensive Capital Facilities Plan. DC Mack spoke and stated he will be reaching out to all stakeholders to schedule times to discuss the needs of the fire department for the upcoming years.

**VI. CONSENT ITEMS**

*All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.*

**A. Minutes**

1. Minutes of the May 12, 2020 Regular Meeting were reviewed.

**B. Vouchers****1. Claims**

Check numbers 208706 through 208762 in the amount of \$517,814.00, and electronic payments in the amount of \$9,350.00, totaling \$527,164.00, dated June 10, 2020.

**2. Payroll**

Payroll check numbers 99627 through 99628 in the amount of \$15,858.40, and electronic deposit transmissions in the amount of \$1,650,05.57 for a grand total of \$1,665,903.97 for the period covering May 1, 2020 to May 31, 2020.

There being no questions or discussion Vice-Chair Hill moved and Member Backus seconded the approval of the Minutes, Claims and Payroll as presented above.

**MOTION CARRIED UNANIMOUSLY 9-0**

**VII. UNFINISHED BUSINESS**

There was no unfinished business.

**VIII. NEW BUSINESS**

There was no new business.

**IX. RESOLUTIONS & MOTIONS****A. First Aid/CPR Consortium Agreement**

Deputy Chief Larberg stated the inter-local agreement is a continuation of our current First Aid/CPR program with Renton Regional Fire Authority and Puget Sound Regional Fire Authority and no operational changes have been made to the original agreement. This extends our agreement through May of 2023.

There being no further questions or discussion, Vice-Chair Hill moved and Member Backus seconded to approve.

**MOTION CARRIED UNANIMOUSLY 9-0**

**X. INFORMATION/DISCUSSION**

There was no additional information or discussion.

**XI. EXECUTIVE OR CLOSED SESSION**

There was no need for an executive or closed session.

**XII. ADJOURNMENT**

There being no further business by the Board, the meeting was adjourned at 6:01 p.m.

Dated this 14 day of July, 2020.



Leanne Guier  
Chair



Stefanie Harper  
Clerk of the Board