



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD MEETING
1101 D Street NE
AUBURN, WASHINGTON
May 12, 2020**

MINUTES

I. CALL TO ORDER

Chair Leanne Guier called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Board Meeting to order at 5:45 p.m., via Videoconference.

A. Flag Salute

Vice-Chair Hill led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair Leanne Guier, Member Nancy Backus, Member Claude DaCorsi, Vice-Chair Dave Hill, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn Member Larry Brown, and Member David Storaasli (excused).

Staff members present included Fire Chief/Administrator Brent Swearingen, Deputy Chief Brad Thompson, Deputy Chief Dave Larberg, Chief Financial Officer Mark Horaski and Clerk of the Board Stefanie Harper.

C. Announcements, Proclamations, and Presentations

There were no announcements, proclamations or presentations.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no public hearing.

B. Audience Participation

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no audience participation. All correspondence were submitted prior to the meeting and provided to the Board

There were no correspondence submitted to the Board.

C. Update from IAFF Local #1352

There was no update from the IAFF Local #1352.

D. Correspondence

There was no correspondence for the Board's consideration.

III. BOARD COMMITTEE REPORTS**A. Finance Committee**

Chair Lynda Osborn stated that the Finance Committee met this evening and recommends Claims and Payroll for approval by the Board.

IV. BOARD MEMBER REPORTS

At this time the Chair and Board Members may report on significant activities since the last regular meeting, inquire on matters of general fire authority business, or initiate investigation or action on a matter of concern.

There were no Board Member Reports.

V. STAFF REPORTS**A. Administration**

Chief Swearingen updated members on the current COVID-19 Aid Car and staffing model.

Chief Swearingen updated members on the PPE stock and stated the VRFA was able to lend other health provider agencies a number of N95 masks to help them while they waited for their supply to be restocked.

Chief Swearingen updated members on the VRFA Administrative Staff working on a rotating schedule to help maintain distancing in the office.

VI. CONSENT ITEMS

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

1. Minutes of the March 10, 2020 Regular Meeting were reviewed.

B. Vouchers**1. Claims**

Check numbers 208560 through 208639 in the amount of \$629,394.29, and electronic payments in the amount of \$9,350.00, totaling \$638,744.29, dated April 15, 2020.

Check numbers 208641 through 208704 in the amount of \$401,852.44, and electronic payments in the amount of \$10,517.35, totaling \$412,369.79, dated May 13, 2020.

2. Payroll

Payroll check numbers 201076 and 99620 through 99622 in the amount of \$17,817.80, and electronic deposit transmissions in the amount of \$1,659,903.21 for a grand total of \$1,677,721.01 for the period covering March 1, 2020 to March 31, 2020.

Payroll check numbers 99623 through 99626 in the amount of \$16,225.90, and electronic deposit transmissions in the amount of \$1,776,562.43 for a grand total of \$1,792,788.33 for the period covering April 1, 2020 to April 30, 2020.

There being no questions or discussion Vice-Chair Hill moved and Member Backus seconded the approval of the Minutes, Claims and Payroll as presented above.

MOTION CARRIED UNANIMOUSLY 8-0

VII. UNFINISHED BUSINESS

There was no unfinished business.

VIII. NEW BUSINESS

There was no new business.

IX. RESOLUTIONS & MOTIONS

A. Resolution 160 Stafford Act Declaration

Chief Financial Officer Horaski stated Resolution 160 allows the VRFA to receive Federal disaster funding. CFO Horaski stated this Resolution will help reimburse a vast majority of the increased expenditures necessary to protect the public and VRFA employees during the COVID-19 pandemic.

There being no further questions or discussion, Member Backus moved and Member DaCorsi seconded to approve.

MOTION CARRIED UNANIMOUSLY 8-0

X. INFORMATION/DISCUSSION

There was no additional information or discussion.

XI. EXECUTIVE OR CLOSED SESSION

There was no need for an executive or closed session.

XII. ADJOURNMENT

There being no further business by the Board, the meeting was adjourned at 6:02 p.m.

Dated this 9 day of June, 2020.



Leanne Guier
Chair



Stefanie Harper
Clerk of the Board