



**VALLEY REGIONAL FIRE AUTHORITY
FINANCE COMMITTEE
1101 D Street NE
Auburn, Washington
February 11, 2020**

MINUTES

I. CALL TO ORDER

Vice Chair Nancy Backus called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Vice-Chair Nancy Backus and Member David Storaasli.

Staff members present included Fire Chief/Administrator Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Chief Financial Officer Mark Horaski, Clerk of the Committee Stefanie Harper and Joe Quinn, Legal Counsel.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

Minutes of the January 14, 2020 Regular Meeting were reviewed.

There being no questions or discussions, Member Storaasli moved and Vice Chair Backus seconded to approve the Minutes of the January 14, 2020 Regular meeting.

MOTION CARRIED UNANIMOUSLY 2-0

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 208435 through 208501 in the amount of \$248,793.40, and electronic payments for \$10,594.23, totaling \$259,387.63, dated February 12, 2020.

2. Payroll

Payroll check numbers 201049 through 20170 and 99613 through 99616 in the amount of \$27,807.85, and electronic deposit transmissions in the

amount of \$2,206,385.80 for a grand total of \$2,234,193.65 for the period covering January 1, 2020 to January 31, 2020.

There being no further discussion or questions regarding Claims or Payroll, Member Storaasli moved and Vice-Chair Backus seconded to approve the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 2-0

V. RESOLUTIONS & MOTIONS

A. TAHPI Service Agreement

Chief Swearingen stated that the TAHPI (Tactical Athlete and Performance Institute) is an orthopedic injury management company that specializes in dealing with public safety entities. TAHPI services will be offered to all employees and their families. TAHPI will provide enhanced care and speedy return to work of injured employees.

There being no questions or discussions, Member Storaasli moved and Vice-Chair Backus seconded to recommend approval of the Tactical Athlete Service Agreement by the Board of Governance.

MOTION CARRIED UNANIMOUSLY 2-0

B. Temporary Increase of Authorized FTEs

Chief Swearingen stated the request to temporarily increase the number of authorized FTEs was by one. This was due to an anticipation of retirement that has not materialized resulting in an offer made to one additional entry-level firefighter.

There being no questions or discussion, Member Storaasli moved and Vice-Chair Backus seconded to recommend approval of the Temporary Increase of Authorized FTEs by the Board of Governance.

MOTION CARRIED UNANIMOUSLY 2-0


VI. INFORMATION/DISCUSSION

There was no additional information or discussion.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:03 p.m.

Dated this 10 day of March, 2020.



Nancy Backus
Vice-Chair



Stefanie Harper
Clerk of the Board