



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD MEETING
1101 D Street NE
AUBURN, WASHINGTON
February 11, 2020**

MINUTES

I. CALL TO ORDER

Chair Leanne Guier called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Board Meeting to order at 5:45 p.m., at the VRFA Headquarters, located at 1101 D Street NE, Auburn, Washington.

A. Flag Salute

Chair Guier led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair Leanne Guier, Member Nancy Backus, Member Claude DaCorsi, Vice-Chair Dave Hill, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn (excused), Member Larry Brown (excused) and Member David Storaasli.

Staff members present included: Fire Chief/Administrator Brent Swearingen, Deputy Chief Brad Thompson, Deputy Chief Dave Larberg, Chief Financial Officer Mark Horaski, Clerk of the Board Stefanie Harper and Legal Counsel Joe Quinn.

C. Announcements, Proclamations, and Presentations

There were no announcements, proclamations or presentations.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

There were no public hearings.

B. Audience Participation

This is the place on the Agenda where the public is invited to speak to the Governance Board on any issue. Those wishing to speak are reminded to sign in on the form provided.

Dr. Jim Brass presented a Certificate of Appreciation to VRFA for continued excellence and rapid care to the community. He presented the Board with a plaque and expressed his gratitude for the service VRFA performs in the community on a consistent basis.

Mr. Bob Zimmerman addressed the Board of Governance expressing his concerns of a propane tank installed on his neighbor's property and his concerns of the gas fumes that could be blown into the environment in the event of a natural disaster.

C. Update from IAFF Local #1352

There was no update from IAFF Local #1352.

D. Correspondence

There was no correspondence for the Board's consideration.

III. BOARD COMMITTEE REPORTS

A. Finance Committee

Vice-Chair Nancy Backus stated that the Finance Committee met this evening and recommends Claims and Payroll for approval by the Board. In addition, they recommend approval of TAHPI Service Agreement and Temporary Increase to Authorized FTEs.

IV. BOARD MEMBER REPORTS

At this time the Chair and Board Members may report on significant activities since the last regular meeting, inquire on matters of general fire authority business, or initiate investigation or action on a matter of concern.

There were no Board Member Reports.

V. STAFF REPORTS

A. Administration

Chief Swearingen provided the following update:

- VRFA personnel from St. 33 were dispatched to a trench rescue call February 10th. Crews were able to rescue the patient in less than 32 minutes and transport the patient to the hospital in under an hour from the initial call.
- Four new entry level firefighters started the academy earlier this month.
- There were no FBC appeals this year.
- Administrators and Local #1352 members will be rolling out the Strategic Plan this week to all crews at all stations.
- On February 29th there will be a memorial for Dave Lewis – former VRFA firefighter.

VI. CONSENT ITEMS

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

1. Minutes of the January 14, 2020 Regular Meeting were reviewed.

B. Vouchers

1. Claims

Check numbers 208435 through 208501 in the amount of \$248,793.40, and electronic payments in the amount of \$10,594.23, totaling \$259,387.63, dated February 12, 2020.

2. Payroll

Payroll check numbers 201049 through 20170 and 99613 through 99616 in the amount of \$27,807.85, and electronic deposit transmissions in the amount of \$2,206,385.80 for a grand total of \$2,234,193.65 for the period covering January 1, 2020 to January 31, 2020.

There being no questions or discussion Vice-Chair Backus moved and Member Backus seconded the approval of the Minutes, Claims and Payroll as presented above.

MOTION CARRIED UNANIMOUSLY 7-0

VII. UNFINISHED BUSINESS

There was no unfinished business.

VIII. NEW BUSINESS

There was no new business.

IX. RESOLUTIONS & MOTIONS

A. TAHPI Service Agreement

Chief Swearingen stated that the TAHPI (Tactical Athlete and Performance Institute) is an orthopedic injury management company that specializes in dealing with public safety entities. TAHPI will provide enhanced care and speedy return to work of injured employees.

Member Troy Linnell stated that the service agreement applies to families as well as employees.

There being no further questions or discussion, Vice-Chair Hill moved and Member Backus seconded to approve.

MOTION CARRIED UNANIMOUSLY 7-0

B. Fire Garage Consortium ILA

Chief Swearingen stated that the Fire Garage Consortium ILA is an update to the current agreement for repair services to our emergency response fleet. This ILA maintains the general conditions of the current agreement with Puget Sound Regional Fire Authority, but changes from a contract for service to a consortium-based business model.

Member Kerry Garberding asked what the cost increase would be and Chief Swearingen confirmed there was no cost increase.

There being no further questions or discussion, Vice-Chair Hill moved and Member Backus seconded to approve.

MOTION CARRIED UNANIMOUSLY 7-0

C. Temporary Increase to Authorized FTEs

Chief Swearingen stated the request was to temporarily increase the number of authorized FTEs by one. This was in anticipation of a retirement that has not materialized resulting in an offer made to one additional entry-level firefighter.

There being no further questions or discussion, Member Backus moved and Vice-Chair Backus seconded to approve.

MOTION CARRIED UNANIMOUSLY 7-0

X. INFORMATION/DISCUSSION

There was no additional information or discussion.


XI. EXECUTIVE OR CLOSED SESSION

There was no need for an executive or closed session.

XII. ADJOURNMENT

There being no further business by the Board, the meeting was adjourned at 6:02 p.m.

Dated this 10 day of March, 2020.



Leanne Guier
Chair *by Chief Swearingen*



Stefanie Harper
Clerk of the Board