



**VALLEY REGIONAL FIRE AUTHORITY
FINANCE COMMITTEE
1101 D Street NE
Auburn, Washington
January 14, 2020**

MINUTES

I. CALL TO ORDER

Chair Lynda Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Lynda Osborn, Vice-Chair Nancy Backus and Member David Storaasli.

Staff members present included Fire Chief/Administrator Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Chief Financial Officer Mark Horaski, Clerk of the Committee Stefanie Harper and Eric Quinn, Legal Counsel.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

Minutes of the December 10, 2019 Regular Meeting were reviewed.

There being no discussion or questions, Vice-Chair Backus moved and Member Storaasli seconded to approve the Minutes of the December 10, 2019 Regular meeting.

MOTION CARRIED UNANIMOUSLY 3-0

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 208362 through 208434 in the amount of \$322,241.89, and electronic payments in the amount of \$9,350.00, totaling \$331,591.89, dated January 15, 2020.

2. Payroll

Payroll check numbers 201004 through 201047 and 99610 through 99612 in the amount of \$169,847.62, and electronic deposit transmissions in the amount of \$1,604,122.42, for a grand total of \$1,773,970.04 for the period covering December 1, 2019 to December 31, 2019.

There being no further discussion or questions regarding Claims or Payroll, Vice-Chair Backus moved and Member Storaasli seconded to approve the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 3-0

V. RESOLUTIONS & MOTIONS**A. SCKFTC Interlocal Agreement**

Chief Swearingen stated that the SCKFTC Interlocal Agreement is a renewal of the current agreement and is the same as previous years with the exception of the date of service.

There being no further questions or discussions, Vice-Chair Backus moved and Member Storaasli seconded to recommend approval of the SCKFTC Interlocal Agreement by the Board of Governance.

MOTION CARRIED UNANIMOUSLY 3-0

B. Enumclaw Fire Department CARES Program ILA

Deputy Chief Larberg stated the Enumclaw Fire Department CARES Program ILA is a new agreement that will allow VRFA CARES team (formally CMT) to provide services, on a referral basis, to the Enumclaw Fire Department service area and will be paid for by Enumclaw Fire Department.

There being no questions Vice-Chair Backus moved and Member Storaasli seconded to recommend approval of the Enumclaw Fire Department CARES Program ILA by the Board of Governance.

MOTION CARRIED UNANIMOUSLY 3-0

C. Mountain View Fire & Rescue CARES Program ILA

Deputy Chief Larberg stated the Mountain View Fire & Rescue CARES Program ILA is a new agreement that will allow VRFA CARES team (formally CMT) to provide services, on a referral basis, to the Mountain View Fire & Rescue service area and will be paid for my Mountain View Fire & Rescue.

There being no questions Vice-Chair Backus moved and Member Storaasli seconded to recommend approval of the Mountain View Fire & Rescue CARES Program ILA by the Board of Governance.

MOTION CARRIED UNANIMOUSLY 3-0

D. SKF&R CARES Program ILA

Deputy Chief Larberg stated the SKF&R CARES Program ILA is a continuation of the existing agreement with SKF&R. This is our fifth year of the program collaborating with SKF&R to provide services.

There being no questions Vice-Chair Backus moved and Member Storaasli seconded to recommend approval of the SKF&R CARES Program ILA by the Board of Governance.

MOTION CARRIED UNANIMOUSLY 3-0

E. SKF&R CARES Program Social Worker ILA

Deputy Chief Larberg stated the SKF&R CARES Program Social Worker ILA is a continuation of the existing agreement to provide a social worker to assist with the CARES unit. The cost of the social worker is a 50/50 split between VRFA and SKF&R.

There being no questions Vice-Chair Backus moved and Member Storaasli seconded to recommend approval of the SKF&R CARES Program Social Worker ILA by the Board of Governance.


MOTION CARRIED UNANIMOUSLY 3-0

VI. INFORMATION/DISCUSSION

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:06 p.m.

Dated this 11th day of February, 2020.


for Lynda Osborn
Chair


Stefanie Harper
Clerk of the Board