



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD MEETING
1101 D Street NE
AUBURN, WASHINGTON
January 14, 2020**

MINUTES

I. CALL TO ORDER

Chair Leanne Guier called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Board Meeting to order at 5:45 p.m., at the VRFA Headquarters, located at 1101 D Street NE, Auburn, Washington.

A. Flag Salute

Chair Guier led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair Leanne Guier, Member Nancy Backus, Member Claude DaCorsi, Vice-Chair Dave Hill (excused), Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, Member Larry Brown and Member David Storaasli.

Staff members present included: Fire Chief/Administrator Brent Swearingen, Deputy Chief Brad Thompson, Deputy Chief Dave Larberg, Chief Financial Officer Mark Horaski, Clerk of the Board Stefanie Harper and Legal Counsel Eric Quinn.

C. Announcements, Proclamations, and Presentations

Chief Swearingen recognized Mayor Backus for her years of service on the VRFA Board of Governance. A 10-year service pin was presented to Mayor Backus commemorating her years of service.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

There were no public hearings.

B. Audience Participation

This is the place on the Agenda where the public is invited to speak to the Governance Board on any issue. Those wishing to speak are reminded to sign in on the form provided.

There was no audience participation.

C. Update from IAFF Local #1352

Ryan Freed, IAFF Local #1352 Vice President provided the following update:

- Support communications for Prop 1 Levy Lid Lift will take place in the community in the coming weeks. Look for Local #1352 members to be out speaking to residents. They are also speaking with local service groups to show their support.
- Toys for Kids took place in December and served 1700 kids. The Local had several collection tables around the area that received a large number of donations.

D. Correspondence

There was no correspondence for the Board's consideration.

III. BOARD COMMITTEE REPORTS

A. Finance Committee

Chair Lynda Osborn stated that the Finance Committee met this evening and recommends Claims and Payroll for approval by the Board. In addition, they recommend approval of SCKFTC Interlocal Agreement, Enumclaw Fire Department CARES Program ILA, Mountain View Fire & Rescue ILA, SKF&R CARES Program ILA and SKF&R CARES Program Social Worker ILA.

IV. BOARD MEMBER REPORTS

At this time the Chair and Board Members may report on significant activities since the last regular meeting, inquire on matters of general fire authority business, or initiate investigation or action on a matter of concern.

There were no Board Member Reports.

V. STAFF REPORTS

A. Administration

Chief Swearingen provided the following update:

- 4 final offers of employment have been made to entry level firefighters. Acknowledged HR Manager Borden for the great effort that went into onboarding new members.
- Recognized the Local for their hard work in organizing Toys for Kids and making it a successful event for our community.

VI. CONSENT ITEMS

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

1. Minutes of the December 10, 2019 Regular Meeting were reviewed.

B. Vouchers

1. Claims

Check numbers 208362 through 208434 in the amount of \$322,241.89, and electronic payments in the amount of \$9,350.00, totaling \$331,591.89, dated January 15, 2020.

2. Payroll

Payroll check numbers 201004 through 201047 and 99610 through 99612 in the amount of \$169,847.62, and electronic deposit transmissions in the amount of \$1,604,122.42 for a grand total of \$1,773,970.04 for the period covering December 1, 2019 to December 31, 2019.

There being no questions or discussion Vice-Chair Backus moved and Member Backus seconded the approval of the Minutes, Claims and Payroll as presented above.

MOTION CARRIED UNANIMOUSLY 8-0

VII. UNFINISHED BUSINESS

There was no unfinished business.

VIII. NEW BUSINESS

There was no new business.

IX. RESOLUTIONS & MOTIONS

A. VRFA 2020-2025 Strategic Plan

Deputy Chief Larberg stated the Strategic Plan was facilitated over 4 days by CPSE. There were 51 people involved in the process from across the organization and community. In the 5 year term of the plan there will be resources focused on completing five major initiatives. His deepest gratitude was expressed to everyone involved.

Chief Swearingen recognized retired Deputy Chief Kevin Olson for his outstanding work and overall contributions to the Strategic Plan.

There being no further questions or discussion, Vice-Chair Backus moved and Member Storaasli seconded to approve.

MOTION CARRIED UNANIMOUSLY 8-0

B. SCKFTC Interlocal Agreement

Chief Swearingen stated that the SCKFTC Interlocal Agreement is a renewal of the current agreement and is the same as previous years with the exception of the date of service.

There being no further questions or discussion, Vice-Chair Backus moved and Member Storaasli seconded to approve.

MOTION CARRIED UNANIMOUSLY 8-0

C. Enumclaw Fire Department CARES Program ILA

Deputy Chief Larberg stated the Enumclaw Fire Department CARES Program ILA is a new agreement that will allow VRFA CARES team (formally CMT) to provide services, on a referral basis, to the Enumclaw Fire Department service area and will be paid for by Enumclaw Fire Department.

There being no further questions or discussion, Vice-Chair Backus moved and Member Storaasli seconded to approve.

MOTION CARRIED UNANIMOUSLY 8-0

D. Mountain View Fire & Rescue CARES Program ILA

Deputy Chief Larberg stated the Mountain View Fire & Rescue CARES Program ILA is a new agreement that will allow VRFA CARES team (formally CMT) to provide services, on a referral basis, to the Mountain View Fire & Rescue service area and will be paid for my Mountain View Fire & Rescue.

There being no further questions or discussion, Vice-Chair Backus moved and Member DaCorsi seconded to approve.

MOTION CARRIED UNANIMOUSLY 8-0

E. SKF&R CARES Program ILA

Deputy Chief Larberg stated the SKF&F CARES Program ILA is a continuation of the existing agreement with SKF&R. This is our fifth year of the program collaborating with SKF&R to provide services.

There being no further questions or discussion, Vice-Chair Backus moved and Member Storaasli seconded to approve.

MOTION CARRIED UNANIMOUSLY 8-0

F. SKF&R CARES Program Social Worker ILA

Deputy Chief Larberg stated the SKF&R CARES Program Social Worker ILA is a continuation of the existing agreement to provide a social worker to assist with the CARES unit. The cost of the social worker is a 50/50 split between VRFA and SKF&R.

Chair Guier asked for clarification on the enhancements of the VRFA CARES (formally CMT) program since partnering with local agencies.

Discussion ensued.

There being no further questions or discussion, Vice-Chair Backus moved and Member DaCorsi seconded to approve.

MOTION CARRIED UNANIMOUSLY 8-0

X. INFORMATION/DISCUSSION

- A. Chief Swearingen informed the Board of new Staff Reports that will be Included as part of Resolutions and Motions moving forward and asked for their feedback on this addition.

The Board stated they would like these reports to be included moving forward.


XI. EXECUTIVE OR CLOSED SESSION

There was no need for an executive or closed session.

XII. ADJOURNMENT

There being no further business by the Board, the meeting was adjourned at 6:06 p.m.

Dated this 11 day of February, 2020.



Leanne Guier
Chair



Stefanie Harper
Clerk of the Board