



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD MEETING
1101 D Street NE
AUBURN, WASHINGTON
August 13, 2019**

MINUTES

I. CALL TO ORDER

Chair Leanne Guier called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Board Meeting to order at 5:45 p.m., at the VRFA Headquarters, located at 1101 D Street NE, Auburn, Washington.

A. Flag Salute

Chair Guier led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair Leanne Guier, Vice-Chair Dave Hill, Member Claude DaCorsi, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, Member Bill Peloza and Member David Storaasli.

Member Nancy Backus excused.

Staff members present included: Fire Chief/Administrator Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Chief Financial Officer Mark Horaski, Clerk of the Board Louise Bartol and Legal Counsel Eric Quinn.

C. Announcements, Proclamations, and Presentations

Chief Swearingen introduced newly appointed Battalion Chief Rick Olson who was unable to attend last month's meeting, as he was in Lake Tahoe doing research for the wildland program.

Battalion Chief Rick Olson expressed his appreciation for the opportunity to serve the communities and be a part of the leadership of the VRFA. He has been a member of the legacy Auburn Fire Department and VRFA for 20 years and brings that history to his new position.

D. Appointments

There were no appointments.

E. Agenda Modifications

There no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE**A. Public Hearings**

There were no public hearings.

B. Audience Participation

This is the place on the Agenda where the public is invited to speak to the Governance Board on any issue. Those wishing to speak are reminded to sign in on the form provided.

Bob Zimmerman addressed the Board of Governance regarding a letter he had sent expressing concerns of a propane tank installed on his neighbor's property, and the responses he has received from the VRFA, City of Auburn, and South King Fire & Rescue.

C. Update from IAFF Local #1352

Ryan Freed, IAFF Local #1352 Vice President provided the following update:

- Participated in AuburnFest selling hotdogs with proceeds benefiting the IAFF Benevolent fund.
- Will be participating in BarkFest with the same hotdogs booth with proceeds benefiting the Auburn Humane Society.
- Coats for Kids fundraiser taking place in October/November. If interested in participating please contact Jesse Mitchell, Political Liaison.
- Congratulations to Battalion Chief Rick Olson who has been very involved with the Local and served as an Executive Board Member.

D. Correspondence

There was no correspondence for the Boards consideration.

III. BOARD COMMITTEE REPORTS**A. Finance Committee**

Chair Osborn stated that the Finance Committee met this evening and recommends Claims and Payroll for approval by the Board. In addition, they recommend that the Board of Governance approve the contract with Fisher-Jurkovich for consulting services.

IV. BOARD MEMBER REPORTS

At this time the Chair and Board Members may report on significant activities since the last regular meeting, inquire on matters of general fire authority business, or initiate investigation or action on a matter of concern.

Chair Guier expressed appreciation for the VRFA's continued participation in Pacific Police Open House.

V. STAFF REPORTS**A. Administration**

Chief Swearingen provided the following update:

- An agreement will be presented to the Board of Governance in the coming months for approval regarding the formation of an Apparatus Maintenance Consortium with area departments. Chief Swearingen will Chair the consortium.
- Meeting with area Fire Chiefs regarding the development of a Planning Consortium to ensure area departments are not duplicating efforts on station locations, etc.
- Senior Staff and IAFF Local #1352 Executive Board members met yesterday for a very productive meeting and plan to continue to meet as need arises.
- Accreditation process work continues.
- On September 23rd the VRFA and our Strategic Planning consultant will host a planning session with community stakeholders from the various demographics to discuss community expectations as we develop our new Strategic Plan.
- Interviews were conducted recently to fill the upcoming Battalion Chief vacancy due to BC Parry Boogard's retirement. Captain Kevin Morehart was selected to fill that vacancy effective October 1, 2019.
- BC Parry Boogard accepted a position with FEMA working out of Washington DC. We are very proud of him and the expertise that he will bring to that position and also the level of expertise that some of our department members have.

In response to Member Pelozza's inquire regarding inspection of the fireworks stands owned by the Muckleshoot Indian Tribe members, DC Swearingen stated that we do not inspect them for violations as they are a sovereign nation and we have no jurisdiction. We do however consult on a regular and ongoing basis primarily in the discharge area. We work with them on cutting vegetation in the area and applying foam, and encourage them to not pile discarded cardboard alongside the stands. The VRFA does have a presence in the area.

VI. CONSENT ITEMS

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

1. Minutes of the July 9, 2019 Regular Meeting were reviewed.

B. Vouchers

1. Claims

Check numbers 208006 through 208077 in the amount of \$417,355.82, and electronic payments in the amount of \$12,813.86, totaling \$430,169.68, dated August 14, 2019 were reviewed.

2. Payroll

Payroll check numbers 201000 through 201002 and 99593 through 99596 in the amount of \$22,660.83, and electronic deposit transmissions in the amount of \$1,829,643.80 for a grand total of \$1,852,304.63 for the period covering July 1, 2019 to July 31, 2019 were reviewed.

There being no questions or discussion Vice-Chair Hill moved and Member Garberding seconded the approval of the Minutes, Claims and Payroll as presented above.

MOTION CARRIED UNANIMOUSLY 8-0

VII. UNFINISHED BUSINESS

There was no unfinished business.

VIII. NEW BUSINESS

There was no new business.

IX. RESOLUTIONS & MOTIONS

1. Fisher Jurkovich Letter of Agreement

Chief Swearingen is requesting authorization to sign an agreement with Fisher Jurkovich for consultant services pertaining to the anticipated levy lid lift ballot measure proposed for 2020. The agreement is for 6 months. Fisher Jurkovich has been our consultant for the past two FBC renewals we have done.

There being no questions or discussion Vice-Chair Hill moved and Member DaCorsi seconded the signing of the Fisher Jurkovich Letter of Agreement by Chief Swearingen.

MOTION CARRIED UNANIMOUSLY 8-0

X. INFORMATION/DISCUSSION

There was no information/discussion.

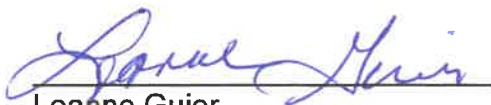
XI. EXECUTIVE OR CLOSED SESSION

There was no need for an executive or closed session.

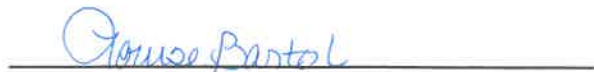
XII. ADJOURNMENT

There being no further business by the Board, the meeting was adjourned at 6:05 p.m.

Dated this 18th day of September, 2019.



Leanne Guier
Chair



Louise Bartol
Clerk of the Board