



**VALLEY REGIONAL FIRE AUTHORITY  
FINANCE COMMITTEE  
1101 D Street NE  
Auburn, Washington  
August 13, 2019**

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**MINUTES**

**I. CALL TO ORDER**

Chair Lynda Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included: Chair Lynda Osborn and Member David Storaasli.

Vice-Chair Nancy Backus excused.

Staff members present included: Fire Chief/Administrator Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Chief Financial Officer Mark Horaski, Clerk of the Board Louise Bartol and Eric Quinn, Legal Counsel.

**II. AGENDA MODIFICATIONS**

There were no agenda modifications.

**III. APPROVAL OF MINUTES**

**A. Minutes**

1. Minutes of the July 9, 2019 Regular Meeting were reviewed.

There being no discussion or questions Member Storaasli moved and Chair Osborn seconded to approve the Minutes of the July 9, 2019 Regular meeting.

**MOTION CARRIED UNANIMOUSLY 2-0**

**IV. CONSENT ITEMS**

**A. Vouchers**

1. **Claims**

Check numbers 208006 through 208077 in the amount of \$417,355.82, and electronic payments in the amount of \$12,813.86, totaling \$430,169.68, dated August 14, 2019 were reviewed.

**2. Payroll**

Payroll check numbers 201000 through 201002 and 99593 through 99596 in the amount of \$22,660.83, and electronic deposit transmissions in the amount of \$1,829,643.80 for a grand total of \$1,852,304.63 for the period covering July 1, 2019 to July 31, 2019 were reviewed.

There being no further discussion or questions regarding Claims or Payroll, Member Storaasli moved and Chair Osborn seconded to approve the Claims and Payroll as revised.

**MOTION CARRIED UNANIMOUSLY 2-0**

**V. RESOLUTIONS & MOTIONS**

**1. Fisher Jurkovich Letter of Agreement**

Chief Swearingen is requesting authorization to sign an agreement with Fisher Jurkovich for consultant services pertaining to the anticipated levy lid lift ballot measure proposed for 2020. The agreement is for 6 months. Fisher Jurkovich has been our consultant for the past two FBC renewals we have done.

There being no further discussion or questions Member Storaasli moved and Chair Osborn seconded to recommend approval to the Board of Governance.

**MOTION CARRIED UNANIMOUSLY 2-0**

**VI. INFORMATION/DISCUSSION**

There was no information/discussion.

**VII. ADJOURNMENT**

There being no further business for the Committee, the meeting was adjourned at 5:02 p.m.

Dated this 10<sup>th</sup> day of September, 2019.

  
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Lynda Osborn  
Chair

  
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Louise Bartol  
Clerk of the Board