



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD MEETING
1101 D Street NE
AUBURN, WASHINGTON
May 14, 2019**

MINUTES

I. CALL TO ORDER

Chair Leanne Guier called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Board Meeting to order at 5:45 p.m., at the VRFA Headquarters, located at 1101 D Street NE, Auburn, Washington.

A. Flag Salute

Chair Guier led those in attendance in the Pledge of Allegiance.

B. Roll Call

Members present included: Chair Leanne Guier, Vice-Chair Dave Hill, Member Nancy Backus, Member Kerry Garberding, Member Lynda Osborn, Member Bill Pelozza and Member David Storaasli.

Member Claude DaCorsi and Member Troy Linnell excused.

Staff members present included: Chief Brent Swearingen, Deputy Chief Kevin Olson, Chief Financial Officer Mark Horaski, Battalion Chief Brad Thompson, Clerk of the Board Louise Bartol and Legal Counsel Eric Quinn.

C. Announcements, Proclamations, and Presentations

There were no announcements, proclamations or presentations.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

There were no public hearings.

B. Audience Participation

This is the place on the Agenda where the public is invited to speak to the Governance Board on any issue. Those wishing to speak are reminded to sign in on the form provided.

There was no audience participation.

C. Update from IAFF Local #1352

There was no update from IAFF Local #1352.

D. Correspondence

There was no correspondence for the Board's consideration.

III. BOARD COMMITTEE REPORTS**A. Finance Committee**

Chair Osborne stated that the Finance Committee met this evening and recommends Claims and Payroll with corrections noted, for approval by the Board. In addition recommend the Board of Governance approve the First Aid/CPR Interlocal Agreement.

IV. BOARD MEMBER REPORTS

At this time the Chair and Board Members may report on significant activities since the last regular meeting, inquire on matters of general fire authority business, or initiate investigation or action on a matter of concern.

Chair Guier thanked Chief Swearingen for helping the City of Pacific by serving as an assessor on their police chief interview panel. Appreciates the time he spend and his feedback.

V. STAFF REPORTS**A. Administration**

Chief Swearingen requested feedback from the Board members on the 2018 Annual Report which was distributed to them last week. If there are no objections it will be posted on the VRFA website.

VI. CONSENT ITEMS

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

1. Minutes of the April 9, 2019 Regular Meeting were reviewed.

B. Vouchers

1. Claims

Check numbers 207733 through 207814 in the amount of \$295,604.81, and electronic payments in the amount of \$13,931.63, totaling \$309,536.44, dated May 15, 2019 were reviewed.

2. Payroll**

Payroll check numbers 99583 through 99586 in the amount of \$16,433.95, and electronic deposit transmissions in the amount of \$1,760,275.82 for a grand total of \$1,776,709.77 for the period covering April 1, 2019 to April 30, 2019 were reviewed.

There being no questions or discussion, Vice-Chair Hill moved and Member Backus seconded the approval of the Minutes, Claims and Payroll as presented above.

CFO Horaski stated the following revisions have been made to Claims submitted for the Boards review:

Check number 207755 Fire Protection, Inc totaling \$1,054.29 was voided.

Check number 207759 Government Computer Sales in the amount of \$16,000.00 was voided and reissued with check number 207815 totaling \$1,600.00.

The new grand total of Claims is \$294,082.15.

MOTION CARRIED UNANIMOUSLY 7-0

VII. UNFINISHED BUSINESS

There was no unfinished business.

VIII. NEW BUSINESS

There was no new business.

IX. RESOLUTIONS & MOTIONS

A. First Aid/CPR Consortium Agreement

Chief Swearingen stated that this Interlocal Agreement with Renton RFA and Puget Sound RFA is an agreement to hold joint First Aid/CPR classes. Historically each department held individual classes which often times did not meet minimum enrollment and were cancelled. Renton RFA will be handling the billing. Chief Swearingen is seeking authorization to enter into this Agreement.

There being no questions or discussion Vice-Chair Hill moved and Member Backus seconded to approve the First Aid/CPR Consortium Agreement.

MOTION CARRIED UNANIMOUSLY 7-0

X. INFORMATION/DISCUSSION

There was no information/discussion.

XI. EXECUTIVE OR CLOSED SESSION

There was no need for an executive or closed session.

XII. ADJOURNMENT

There being no further business by the Board, the meeting was adjourned at 5:51 p.m.

Dated this 11th day of June, 2019.



Leanne Guier
Chair



Louise Bartol
Clerk of the Board