



**VALLEY REGIONAL FIRE AUTHORITY  
GOVERNANCE BOARD MEETING  
1101 D Street NE  
AUBURN, WASHINGTON  
March 12, 2019**

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**MINUTES**

**I. CALL TO ORDER**

Chair Leanne Guier called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Board Meeting to order at 5:45 p.m., at the VRFA Headquarters, located at 1101 D Street NE, Auburn, Washington.

**A. Flag Salute**

Chair Guier led those in attendance in the Pledge of Allegiance.

**B. Roll Call**

Members present included: Chair Leanne Guier, Member Claude DaCorsi, Member Kerry Garberding, Member Troy Linnell, and Member David Storaasli.

Vice-Chair Dave Hill, Member Nancy Backus, Member Lynda Osborn and Member Bill Pelosa excused.

Staff members present included: Chief Brent Swearingen, Deputy Chief Kevin Olson, Deputy Chief Dave Larberg, Chief Financial Officer Mark Horaski, Clerk of the Board Louise Bartol and Legal Counsel Eric Quinn.

**C. Announcements, Proclamations, and Presentations**

There were no announcements, proclamations and presentations.

**D. Appointments**

There were no appointments.

**E. Agenda Modifications**

There were no agenda modifications.

**II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE**

**A. Public Hearings**

There were no public hearings.

**B. Audience Participation**

*This is the place on the Agenda where the public is invited to speak to the Governance Board on any issue. Those wishing to speak are reminded to sign in on the form provided.*

There was no audience participation.

**C. Update from IAFF Local #1352**

There was no update from the IAFF Local #1352.

**D. Correspondence**

There was no correspondence for the Board's consideration.

**III. BOARD COMMITTEE REPORTS****A. Finance Committee**

The Finance Committee was not held as a quorum was not met.

**IV. BOARD MEMBER REPORTS**

*At this time the Chair and Board Members may report on significant activities since the last regular meeting, inquire on matters of general fire authority business, or initiate investigation or action on a matter of concern.*

There were no Board Member reports.

**V. STAFF REPORTS****A. Administration**

Chief Swearingen provided the following update:

- Continuing on the development of the new command team, Gervase Henson was promoted to Captain effective March 16<sup>th</sup>.
- BC testing will be completed the week of March 18<sup>th</sup> to establish an eligibility list, which we anticipate an appointment being made in May.
- Shout out to the 16 firefighters and DC Olson who participated in the Seattle Stairclimb which raised over \$20,000.

**VI. CONSENT ITEMS**

*All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.*

**A. Minutes**

1. Minutes of the February 12, 2019 Regular Meeting were reviewed.

**B. Vouchers**

**1. Claims**

Check numbers 207585 through 207646 in the amount of \$224,458.87, and electronic payments in the amount of \$8,250.00, totaling \$232,708.87, dated March 13, 2019 were reviewed.

**2. Payroll**

Payroll check numbers 200994 through 200998 and 99576 through 99578 in the amount of \$25,573.90, and electronic deposit transmissions in the amount of \$1,562,873.37 for a grand total of \$1,588,447.27 for the period covering February 1, 2019 to February 28, 2019 were reviewed.

There being no questions or discussion, Member DaCorsi moved and Member Garberding seconded the approval of the Minutes, Claims and Payroll as presented above.

**MOTION CARRIED UNANIMOUSLY 5-0**

**VII. UNFINISHED BUSINESS**

There was no unfinished business.

**VIII. NEW BUSINESS**

There was no new business.

**IX. RESOLUTIONS & MOTIONS**

There were no resolutions/motions.

**X. INFORMATION/DISCUSSION**

There was no information/discussion.

**XI. EXECUTIVE OR CLOSED SESSION**

There was no need for an executive or closed session.

**XII. ADJOURNMENT**

There being no further business by the Board, the meeting was adjourned at 5:49 p.m.

Dated this 9th day of April, 2019.

for Nancy Backus  
Leanne Guier  
Chair

Louise Bartol  
Louise Bartol  
Clerk of the Board